

Commissioners Proceedings

On May 3, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Richard Ring; motion carried. Tom Borgen made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

82748	ELSIE MAGNUS	\$124.74	COMMISSIONERS
82749	NICK MOSER	\$522.50	COMMISSIONERS
82750	RICHARD RING	\$75.60	COMMISSIONERS
82751	TOM BORGEN	\$31.32	COMMISSIONERS
82752	C & M HOME MARKETING	\$32.50	CLERK
82753	D & B MOTORS	\$11.97	CLERK
82754	ND COUNTY RECORDERS ASSOCIATION	\$100.00	RECORDER
82755	JOSH PLUMMER	\$423.00	GENERAL
82756	HONEYWELL INTERNATIONAL INC.	\$2,422.40	GENERAL
82757	KEVLOTT TESTING SERVICES	\$95.00	NON-DEPT
82758	VERIZON WIRELESS	\$613.48	SHERIFF
82759	FARMERS UNION OIL CO	\$997.32	SHERIFF
82760	STEIN AUTO BODY, INC.	\$677.40	SHERIFF
82761	D & B MOTORS	\$1,694.02	SHERIFF
82762	GALLS, LLC	\$133.48	SHERIFF
82763	BALCO UNIFORM CO. INC.	\$461.22	SHERIFF
82764	ADVANCED BUSINESS METHODS	\$207.31	SHERIFF
82765	RINGO	\$481.70	SHERIFF
82766	BALCO UNIFORM CO. INC.	\$1,500.00	SHERIFF
82767	BUD'S SERVICE PRODUCTS	\$25.00	SHERIFF
82768	BUD'S SERVICE PRODUCTS	\$1,639.42	GENERAL
82769	LANGDON HARDWARE & RENTAL	\$222.16	GENERAL/SHERIFF/R&B
82770	MONTANA-DAKOTA UTILITIES	\$875.10	GENERAL/SHERIFF/R&B
82771	ADVANCED BUSINESS METHODS	\$595.51	CLERK/RECORDER/ELECTIONS
82772	MATTHEW-BENDER & CO. INC.	\$236.61	COMMISH/CLERK/ST ATTY/SHERIFF
82773	CHOICE FINANCIAL GROUP	\$13,869.86	ROAD & BRIDGE
82775	CAVALIER RURAL ELECTRIC CO-OP.	\$651.04	ROAD & BRIDGE
82776	NORTHEAST REGIONAL WATER	\$45.90	ROAD & BRIDGE
82777	MARCOTTE BUILDER'S SUPPLY CO.	\$28.99	ROAD & BRIDGE
82778	ZIMMER PLUMBING & HOME CENTER	\$25.78	ROAD & BRIDGE
82779	NEWMAN SIGNS	\$1,003.00	ROAD & BRIDGE
82780	MAC'S INC.	\$103.97	ROAD & BRIDGE
82781	CLYDE FARM SERVICE & SUPPLY	\$117.00	ROAD & BRIDGE
82782	ERLING'S OIL, INC.	\$1,506.96	ROAD & BRIDGE
82783	FARMERS UNION OIL CO	\$973.07	FARM - MARKET
82784	THE CAR CLINIC	\$109.55	ROAD & BRIDGE
82785	BUTLER MACHINERY CO.	\$1,999.97	ROAD & BRIDGE
82786	WALHALLA COOP OIL CO.	\$677.40	ROAD & BRIDGE
82787	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	ROAD & BRIDGE
82788	KADRMAS, LEE, & JACKSON INC.	\$53,546.31	FARM - MARKET
82789	ROBERT & BETTY BATA	\$300.00	R&B EXCESS LEVY
82790	CARQUEST OF LANGDON	\$100.88	ROAD & BRIDGE

82791	KAREN KEMPert	\$181.44	EMG MNGR
82792	UNITED COMMUNICATIONS	\$69.60	EMG MNGR
82793	CURTIS STEINOLFSON	\$146.25	VSO
82794	CURTIS STEINOLFSON	\$162.37	VSO
82795	CURTIS STEINOLFSON	\$90.00	VSO
82796	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	VSO
82798	MARGARET HILTNER	\$93.75	VSO
82799	BREAD PAN	\$245.00	COUNTY AGENT
82800	MACINE A LUKACH	\$128.60	COUNTY AGENT
82801	RAMADA BISMARCK HOTEL	\$160.20	WEED CONTROL
82802	LANGDON IMPLEMENT CO.	\$64.76	WEED CONTROL
82803	TOM BORGEN	\$45.00	SOCIAL SERVICES
82804	STANLEY DICK	\$45.00	SOCIAL SERVICES
82805	TED DAHL	\$45.00	SOCIAL SERVICES
82806	RICHARD FLANDERS	\$45.00	SOCIAL SERVICES
82807	COMFORT SUITES	\$80.00	SOCIAL SERVICES
82808	D & B MOTORS	\$40.65	SOCIAL SERVICES
82809	UNITED COMMUNICATIONS	\$612.80	SOCIAL SERVICES
82810	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
82811	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
82812	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES
82813	LANGDON DAY CARE CENTER	\$180.00	SOCIAL SERVICES
82814	STEIN AUTO BODY, INC.	\$589.40	VSO

There was discussion on burning in the county with the current dry conditions. It was decided that the county would not issue a burn ban at this time, but the county commissioners are encouraging the public to follow the controlled burn procedures, which require the burn be reported to the Cavalier County Sheriff's Department.

Pam Lafrenz, Tax Director, met with the commissioners via phone conference. Lafrenz's request to make the temporary position in her office a permanent, four day a week, position was discussed. Nick Moser stated he had talked to Aaron Birst, ND Association of Counties, and that he suggested making the position seasonal with a cap of 1000 hours for the year, which would allow the position to work a full-time schedule, if needed. After discussing the options for the position with Lafrenz, **Stanley Dick made a motion, seconded by Richard Ring, to make the position seasonal, allowing up to 1000 hours for the year, to include the hours already accumulated, with a review of the position and discussion on possibility of starting tax assessing classes at 600 hours, motion carried.**

Terry Johnston, Road Supervisor, and Jon Markusen, KLJ, met with the commissioners. The bids on the three bridge replacements were discussed. **Tom Borgen made a motion, seconded by Nick Moser, to accept the low bid from Gladen Construction Inc. in the amount of \$926,847.30, motion carried.**

There was discussion on the timeline for the gravel project on County 12 and 13. Mikkelsen Brothers Construction indicated that the project would not start until June. Two culvert replacements were discussed: Glenila Township between Sections 15 and 22 on County 13; and between Section 7 in Gordon Township and Section 12 in Henderson Township on County 12. **Stanley Dick made a motion, seconded by Richard Ring to replace the culverts before the gravel project begins, motion carried.**

Markusen informed the commissioners that the bid letting for the Brick Mine Bridge has been delayed until July, and that there is a possibility that the project could get delayed until spring.

Johnston stated he received a culvert request from Ray Howatt wanting to lower a culvert on County 33 in Harvey Township between Sections 22 and 23. Johnston inspected the culvert and it was not collapsed. It was discussed that if the request was to lower the culvert, Water Board approval would be needed. No action was taken.

Johnston stated he looked into a mini light bar for the Tahoe he drives for inspecting roads. The commissioners were in agreement to have Easy Way install one for approximately \$300.00.

Gravel budgets were discussed. Nick Moser stated his amount of gravel budget per mile is less than all the other districts, and asked if it could be increased for 2016. The other commissioners stated they wanted to check the condition of the roads in their district before making a decision.

Cost share for dust control on County 24 north of Munich was discussed. After much discussion on the pros and cons of cost sharing the dust control, **Richard Ring made a motion to cost share the dust control on County 24 north of Munich for approximately 1,500 feet, with a 70% Munich/30% Cavalier County split, seconded by Stanley Dick. A roll call vote was taken: Nick Moser-No; Tom Borgen-Yes; Richard Ring-Yes; Stanley Dick-Yes; Elsie Magnus-No, motion carried 3-2.**

Tom Valentine met with the commissioners regarding several modifiers that have been applied in the townships he started assessing this year. Valentine stated many of the modifiers should not be in place, and asked the commissioners to review three parcels. The commissioners thanked Valentine for the information.

An Application for Abatement of Taxes from Tollef Pederson in the City of Wales (Parcel #52071000) was reviewed. The request was to remove the structure value in the amount of \$27,420.00, as the structure had been removed from the property. **Stanley Dick made a motion, seconded by Nick Moser, to remove the \$27,420.00 structure and issue a refund for the 2015 taxes, motion carried.**

Gary Bimler, Langdon Township, met with the commissioners to discuss the two narrow bridges again. Bimler stated he talked to Bud's Welding about possibly extending the beams on one of the bridges for more width. It was decided not to modify the bridges to widen them at this time, but possible replacement of bridge planks was discussed, as well as making sure there were weight limit signs for each bridge.

David Zeis, Sheriff, and Greg Fetsch, Deputy Sheriff, met with the commissioners and discussed Zeis' upcoming retirement, with his last day being September 12, 2016. **Nick Moser made a motion, seconded by Richard Ring, to appoint Greg Fetsch as Sheriff effective September 13, 2016, motion carried.** Another officer would be needed in the

Sheriff's Department, and the timeline for hiring was discussed. The commissioners were in agreement that it would be good to get an officer hired before September. It was decided that they would decide the start date, dependent on whether or not the officer needed training.

The Policing Contract with the City of Langdon was discussed, which expires at the end of 2016. Zeis stated they were going to request the city pay for 2.5 officers, as well as use of equipment. The commissioners were in agreement.

Greg Fetsch, David Zeis, and Cindy Stremick, on behalf of the salary committee, met with the commissioners and stated they are proposing a \$75/month across the board increase for full-time employees for the 2017. The committee explained they wanted to bring their proposal early, and hopefully have an idea what amount to use in the 2017 budgets.

The commissioners met with Honeywell and Martin Mechanical regarding the boiler pipe project for the courthouse. A Letter of Intent to proceed with the project estimated between \$730,000 and \$800,000 was presented for review. **Tom Borgen made a motion to sign the Letter of Intent, seconded by Stanley Dick. A roll call vote was take, with all voting in favor.** Honeywell informed the commissioners that the county has been pre-approved for funding for the project. It was decided to check with the local banks, as well as Bank of North Dakota on funding options.

Harold Nowatzki, on behalf of North Central Planning, met with the commissioners and informed them of the Community Development Block Grant program that they have available. Projects it has been used for in the past were discussed.

Tom Borgen made a motion, seconded by Nick Moser, to transfer \$4,576.76 from Road and Bridge Fund to Road and Bridge Equipment Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$45,767.65 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Stanley Dick made a motion, seconded by Richard Ring, to transfer \$1,660.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Tom Borgen made a motion, seconded by Nick Moser, to transfer \$56,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$56,000.00 from Special County Highway Fund to Road and Bridge Fund, motion carried.

At 12:20 p.m., Stanley Dick made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Elsie Magnus - Chair

Nicholas Moser - Vice Chairman

Stanley Dick

Tom Borgen

Richard Ring

Attest:

Lisa Gellner - Auditor