

Commissioners Proceedings

On March 1, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Richard Ring; motion carried. Tom Borgen made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

82211	ALLIED 100	\$88.49	GENERAL
82223	UNITED COMMUNICATIONS	\$69.45	CO AGENT
82224	NDACS SPELLING BEE	\$75.00	AUDITOR
82225	SOFTWARE INNOVATIONS	\$700.00	AUDITOR
82226	STANLEY DICK	\$48.60	COMMISSIONERS
82227	RICHARD RING	\$62.64	COMMISSIONERS
82228	ANITA BEAUCHAMP	\$131.10	CLERK
82230	LAQUINTA INN & SUITES	\$80.10	ELECTIONS
82231	LISA GELLNER	\$58.00	ELECTIONS
82232	SILLERS, LAAVEG & WENZEL	\$337.50	STATE'S ATTORNEY
82233	ANDREW MARQUART	\$322.20	STATE'S ATTORNEY
82234	LANGDON FIRE EQUIPMENT	\$84.00	GENERAL
82235	HANSEL PLUMBING & HEATING	\$1,212.25	GENERAL
82236	MIDWEST MOTOR EXPRESS	\$75.00	GENERAL
82237	COMFORT INN	\$160.00	TAX DIRECTOR
82238	PAM LAFRENZ	\$361.00	TAX DIRECTOR
82239	SOFTWARE INNOVATIONS	\$225.00	TAX DIRECTOR
82240	ANGELA BUTTS	\$540.00	NON-DEPT
82241	MONTANA-DAKOTA UTILITIES	\$1,468.79	GENERAL/SHERIFF/R&B
82242	ADVANCED BUSINESS METHODS	\$624.77	CLERK/AUD/RECORD
82243	VERIZON WIRELESS	\$619.88	SHERIFF
82244	BALCO UNIFORM CO. INC.	\$235.00	SHERIFF
82245	QUALITY SPECIALTY PRODUCTS & PRINTING	\$72.27	SHERIFF
82246	BREAD PAN	\$21.00	SHERIFF
82247	LANGDON BLDG. CENTER	\$1,602.61	SHERIFF
82248	US FOODS, INC.	\$33.78	SHERIFF
82249	LANGDON FIRE EQUIPMENT	\$130.00	SHERIFF
82250	WORKFORCE SAFETY & INSURANCE	\$250.00	SHERIFF
82251	ICARE REPAIR & DESIGN, LLC	\$150.00	SHERIFF
82252	ALLIED 100	\$436.00	SHERIFF
82253	PAUL PODHRADSKY	\$123.00	SHERIFF
82254	BALCO UNIFORM CO. INC.	\$24.85	SHERIFF
82255	OFFICE DEPOT	\$63.36	SHERIFF
82256	ADVANCED BUSINESS METHODS	\$195.73	SHERIFF
82257	SENIOR MEALS AND SERVICES	\$183.00	SHERIFF
82258	VINCENT EDWARDS	\$45.00	24/7 TRUST (SHERIFF)
82259	NEWMAN SIGNS	\$195.93	ROAD & BRIDGE
82260	NEWMAN SIGNS	\$3,216.00	ROAD & BRIDGE
82261	MIKKELSEN BROS. CONSTRUCTION	\$280.00	ROAD & BRIDGE
82262	RICHARD'S WELDING, INC.	\$1,707.15	ROAD & BRIDGE
82263	SNOW WHEEL SYSTEM INC	\$459.58	ROAD & BRIDGE
82264	CLYDE FARM SERVICE & SUPPLY	\$19.57	ROAD & BRIDGE

82265	BUTLER MACHINERY CO.	\$2,518.27	ROAD & BRIDGE
82266	DOT	\$1,451.40	FARM - MARKET
82267	DOT	\$4,514.49	R&B EXCESS LEVY
82268	CLAIR MOEN	\$127.50	VSO
82269	ROBERT MACKALL	\$165.29	VSO
82270	C & M HOME MARKETING	\$80.98	VSO
82271	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	VSO
82272	VERIZON WIRELESS	\$74.64	EMG MNGR
82273	NDACO RESOURCES GROUP, INC.	\$130.00	EMG MNGR
82274	HP INC	\$1,092.58	E-911
82275	ELECTRONIC COMMUNICATIONS	\$750.00	E-911
82276	XEROX CORPORATION	\$200.62	COUNTY AGENT
82277	NDSU - DEPT 3110	\$87.00	COUNTY AGENT
82278	LEON PEDERSON	\$209.52	WEED CONTROL
82279	DAYS INN & SUITES	\$240.30	WEED CONTROL
82280	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
82281	SECRETARY OF STATE	\$36.00	SOCIAL SERVICES
82282	LANGDON FIRE EQUIPMENT	\$78.00	SOCIAL SERVICES
82283	MOSTAD INSURANCE SERVICES	\$50.00	SOCIAL SERVICES
82284	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
82285	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES
82286	PEMBINA COUNTY SOCIAL SERVICES	\$6,376.27	SOCIAL SERVICES
82287	NORTHEAST REGIONAL WATER	\$46.50	ROAD & BRIDGE

The commissioners discussed a letter received from Richard Flanders, requesting unspent 2014 gravel funds for District 1. It was decided to send a letter to Flanders, informing him of the upcoming road maintenance scheduled for District 1.

Terry Johnston, Road Supervisor, met with the commissioners and presented a document for approval and sign off of the 2015 Safety Projects.

Johnston informed the commissioners that Mikkelson Bros. had the low bid for the gravel project on County 12 and 13 with a bid of \$674,678.75. **Nick Moser made a motion, seconded by Tom Borgen to accept the bid from Mikkelsen Bros., motion carried.**

A map of proposed projects for the 10 mill excess levy were discussed, and will be finalized at the next meeting.

Gary Bimler, Langdon Township Supervisor, met with the commissioners regarding two bridges in Langdon Township (between Sections 10-15 & 10-11) that need to be replaced with culverts. Johnston informed the commissioners that the bridges are both on Water Board drains. The commissioners gave Bimler approval to take the request to the Water Board for their approval, and if approval is granted the county would split the cost 60% Water Board/40% County.

Anita Beauchamp, Clerk of Court, met with the commissioners and explained the current funding agreement with the Supreme Court. **Richard Ring made a motion to enter into another funding agreement with the Supreme Court for 2017-2019, seconded by Stanley Dick, motion carried.**

Angela Butts, contracted HR, met with the commissioners and reviewed the revised Grievance Policy. Changes were suggested for the grievance committee, and Butts stated she agreed with the changes and would revise the policy. A suggestion was made to distribute a hard copy of the proposed policy to all department heads for review prior to the next commission meeting.

Vicki Kubat, County Recorder, informed the commissioners that all the plats were now scanned and put in the real estate program. The ND Land Surveyors Association did the scanning and asked that the county make a donation to the ND Land Surveyors Assoc. education department. Elsie Magnus suggested they would discuss the amount of the donation and make a decision possibly at the next commission meeting. Kubat also mentioned that they are working on scanning the 2004-2015 track indexes themselves.

Leon Hiltner, Veterans Service Officer, met with the commissioners and suggested that the motion for VSO van administration from the last commission meeting be rescinded. Hiltner stated he would submit vouchers to the commissioners for approval for any administration time incurred in the future, just as he does with the drivers that are paid. **Nick Moser made a motion to rescind the motion for VSO van administration from the last commission meeting, seconded by Richard Ring. A roll call vote was taken, with all voting in favor to rescind the prior motion.** The commissioners reiterated that Leon Hiltner would handle the financial affairs for all VSO van expense and submit vouchers for approval.

There was discussion on the date for the next commission meeting, and it was decided to postpone it to March 24, 2016 at 8:30 a.m.

Sanford AirMed and Valley Med Flight did presentations on memberships with their companies. The commissioners suggested promoting personal memberships to the citizens of Cavalier County.

At 11:44 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Elsie Magnus - Chair

Nicholas Moser - Vice Chairman

Stanley Dick

Tom Borgen

Richard Ring

Attest:

Lisa Gellner - Auditor