

Commissioners Proceedings

On January 17, 2017, at 1:00 p.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

David Zeis made a motion to approve the minutes, seconded by Richard Ring; motion carried. Stanley Dick made a motion, seconded by Elsie Magnus to review and approve the following audit of claims; motion carried:

84548	D & B MOTORS	\$31,800.00	ROAD & BRIDGE
84549	NICK MOSER	\$114.50	COMMISSIONERS
84550	RICHARD RING	\$72.76	COMMISSIONERS
84551	COUNTRY MEDIA, INC.	\$612.00	COMMISSIONERS
84552	WEST PAYMENT CENTER	\$207.97	STATE'S ATTORNEY
84553	QUALITY SPECIALTY PRODUCTS & PRINTING	\$54.58	TAX DIRECTOR
84554	SIDWELL	\$5,040.00	TAX DIRECTOR
84555	SAMSON ELECTRIC LTD.	\$623.31	GENERAL
84556	MARTIN MECHANICAL DESIGN	\$8,750.00	GENERAL
84557	PREMIUM WATERS, INC.	\$49.25	GENERAL
84558	TOTAL FUNDS BY HASLER	\$6,000.00	GENERAL
84559	AT&T MOBILITY	\$734.06	SHERIFF
84560	CITY OF DEVILS LAKE	\$10,175.00	SHERIFF
84561	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
84562	OFFICE DEPOT	\$52.99	SHERIFF
84563	COUNTY OF GRAND FORKS	\$2,925.00	SHERIFF
84564	LAKE REGION LAW ENFORCEMENT CENTER	\$2,550.65	SHERIFF
84565	LEEVERS FOODS	\$33.52	SHERIFF
84566	MID-CONTINENT CABLE CO.	\$78.46	SHERIFF
84567	KEVIN FINNISON	\$30.00	SHERIFF
84568	RELIANCE TELEPHONE	\$100.00	SHERIFF
84569	US FOODS, INC.	\$63.06	SHERIFF
84570	GALLS, LLC	\$220.46	SHERIFF
84571	STREICHER'S	\$161.98	SHERIFF
84572	PREMIUM WATERS, INC.	\$38.00	DISPATCHERS
84573	ND ASSOCIATION OF COUNTIES	\$2,235.00	GENERAL
84574	OTTER TAIL POWER CO	\$3,541.93	GENERAL
84575	LANGDON CITY	\$288.91	GENERAL
84576	INFORMATION TECHNOLOGY DEPT.	\$3,246.11	GENERAL
84577	CAVALIER RURAL ELECTRIC CO-OP.	\$132.73	ROAD & BRIDGE
84578	RICK ROSTVET	\$192.14	ROAD & BRIDGE
84579	ERLING'S OIL, INC.	\$1,107.45	ROAD & BRIDGE
84580	DALGLIESH ENTERPRISES	\$800.00	ROAD & BRIDGE
84581	BUTLER MACHINERY CO.	\$1,792.68	ROAD & BRIDGE
84582	LANGDON AMOCO	\$47.51	VSO
84583	NDTC	\$128.03	E-911 EXCISE TAX
84584	MACINE A LUKACH	\$118.26	COUNTY AGENT
84585	UNITED COMMUNICATIONS	\$50.37	COUNTY AGENT
84586	ND NEWSPAPER ASSOC.	\$191.40	COUNTY AGENT
84587	XEROX CORPORATION	\$218.67	COUNTY AGENT
84588	MACINE A LUKACH	\$212.15	COUNTY AGENT
84589	ND CENTER FOR 4-H YOUTH DEVELOPMENT	\$164.00	COUNTY AGENT

84590	REARDON OFFICE EQUIPMENT	\$381.16	COUNTY AGENT
84591	LEEVERS FOODS	\$2.75	COUNTY AGENT
84592	SIGNATURE SIGNS	\$110.21	COUNTY AGENT
84593	SPORTS & SHIRTS	\$273.00	COUNTY AGENT
84594	GREG HOFFMAN	\$250.38	WEED CONTROL
84595	LEON PEDERSON	\$282.48	WEED CONTROL
84596	MARK SCHNEIDER	\$282.48	WEED CONTROL
84597	SIMPLOT GROWER SOLUTIONS	\$6,900.00	WEED CONTROL
84598	REARDON OFFICE EQUIPMENT	\$16.98	WEED CONTROL
84599	DAN'S TRUCK & CAR WASH	\$194.55	WEED CONTROL
84600	NATIVE AMERICAN TRAINING INSTITUTE	\$150.00	SOCIAL SERVICES
84601	LINDA GEISEN	\$50.89	SOCIAL SERVICES
84602	MELODY KING	\$69.79	SOCIAL SERVICES
84603	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
84604	VISA	\$30.05	SOCIAL SERVICES
84605	LEEVERS FOODS	\$28.36	SOCIAL SERVICES
84606	QUILL CORPORATION	\$323.96	SOCIAL SERVICES
84607	UNITED COMMUNICATIONS	\$573.80	SOCIAL SERVICES
84608	LANGDON CITY	\$86.55	SOCIAL SERVICES
84609	OTTER TAIL POWER CO	\$1,064.31	SOCIAL SERVICES
84610	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
84611	PREMIUM WATERS, INC.	\$8.00	SOCIAL SERVICES
84612	LANGDON DAY CARE CENTER	\$22.00	SOCIAL SERVICES
84613	ASKEW FUNERAL HOMES	\$2,600.00	SOCIAL SERVICES

Stanley Dick stated he would like to have a representative from NDSU come to the next meeting to do a presentation on the ag values for Cavalier County. It was decided it would be put on the agenda for the next meeting.

The excessive amount of snow was discussed, as well as equipment that has been in for repair. The possibility of a snow disaster was also discussed and the need for the county and townships to document the time and expense being put in for snow removal.

Richard Ring made a motion to amend the 2016 expenditures as follows: County General \$113,761.57 (\$102,691.48 reimbursable expenses and abatements); County Road \$1,126.55 (abatements); Road and Bridge Equipment Replacement \$22,600.00; Road and Bridge Excess Levy \$2,895,271.36 (reimbursable expenses); 2013 FEMA #2 Road \$10,649.31 (reimbursable expenses); County Poor \$9,019.19 (\$3,379.66 abatements); Emergency Fund \$62.60 (abatements); VSO \$7,849.88 (reimbursable expenses and abatements); Overload \$20,965.00; Weed Control \$45,679.36 (reimbursable expenses); 24/7 Sheriff Trust \$425.00; Document Preservation \$911.24; seconded by Stanley Dick, motion carried.

Terry Johnston, Road Supervisor, and Jon Markusen, KLJ, met with the commissioners and reviewed the upcoming road projects, as well as the work completed in 2016. Johnston informed the commissioners that the 1-ton pickup to pull the oil distributor had come in and was available for them to see. Snow push backs were discussed and Johnston stated he would be driving all the county roads this week to see where push backs are needed and document what has been pushed back so far.

Butler Machinery visited with the commissioners about the snow plow truck they purchased from them. Butler also stated they had two more trucks on hand if the county was interested in purchasing another truck.

Cindy Stremick, Treasurer, brought in the pledges for Choice Financial - pledge pool of \$80,000,000, Farmers & Merchants State Bank - \$4,030,672, and Bank of North Dakota being covered under \$250,000 FDIC. **Richard Ring made a motion, seconded by Elsie Magnus, to approve the pledge of securities, motion carried.**

Karen Kempert, Emergency Manager, met with the commissioners and discussed the three quotes she had received for updating the county's Multi-Hazard Mitigation Plan (MHMP). It was discussed that any hours Kempert incurs helping update the MHMP would be able to be applied toward the county's cost share to update the plan, and she would not be able to accrue any overtime due to the fact that she is an exempt employee. **Richard Ring made a motion, seconded by Elsie Magnus, to accept the bid proposal from Paramount Planning - Grand Rapids, MN in the amount of \$19,650.00. A roll call vote was take, with all voting in favor.**

Kempert also discussed the implementation of the text-to-911 from Airbus Solution. The one-time cost to implement would be \$10,433, with a \$249 monthly maintenance fee. Kempert stated there was money available in the 911 fund. After much discussion on cell phone access to 911, **David Zeis made a motion to implement text-to-911 with Airbus Solutions, seconded by Elsie Magnus, motion carried.**

Kempert also informed the commissioners that the state has sand bags and Meals Ready to Eat (MRE's) available to have on hand in case we have spring flooding. It was decided that Kempert would check with other counties in our area to see if they are getting any sand bags, and to possibly speak for one pallet of sand bags.

The Inclement Weather policy for Cavalier County was discussed. A proposal to change the policy to have the Sheriff in contact with the commission chair to decide on a delay or closure of county offices was discussed. **Elsie Magnus made a motion to implement the policy as proposed. The motion did not have a second.** There was further discussion on whether or not county employees should be required to take vacation or leave without pay if they were not able to get to work due to inclement weather/impassable roads. **Elsie Magnus made a motion, seconded by David Zeis, to implement the following policy, motion carried:**

504 INCLEMENT WEATHER

A decision to close or delay opening the County offices due to inclement weather shall be made by the Chair of the County Commission, upon consultation with the County Sheriff, based on determination of a no travel advisory. The County Auditor will make the necessary arrangements to notify employees. If there is a delayed opening or closure of County offices due to inclement weather, the employees will not be required to take vacation or leave without pay. If an employee is unable to attend work due to inclement weather and/or impassable roads when the County offices are still open, that employee will not have that time off charged to either vacation or leave without pay.

There was further discussion on the snowplow trucks that have been breaking down and the need to update them. It was decided to put an ad out to possible purchase two snow plow trucks, rather than a motor grader this year. It was decided that Terry Johnston would put an ad in the newspaper for truck bids.

At approximately 3:35 p.m., Richard Ring made a motion to adjourn the meeting, seconded by David Zeis; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Nick Moser - Chairman

Stanley Dick - Vice Chairman

Richard Ring

David Zeis

Elsie Magnus

Attest: Lisa Gellner - Auditor