

## Commissioners Proceedings

On February 21, 2017, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser called the meeting to order and proceeded as follows:

Elsie Magnus made a motion to approve the minutes from February 6; 14; 15; 2017, seconded by Richard Ring; motion carried. Stanley Dick made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

84747	SIGN IT	\$7.00	AUDITOR
84748	LUNSETH PLUMBING & HEATING	\$109,850.00	GENERAL
84831	FEDERAL SIGNAL CORPORATION	\$30,015.00	EMG MNGR
84832	NDPSE - MATHCOUNTS	\$52.00	AUDITOR
84845	DAVID J. ZEIS	\$24.61	COMMISSIONERS
84846	NICK MOSER	\$123.59	COMMISSIONERS
84847	RICHARD RING	\$41.20	COMMISSIONERS
84848	DELL MARKETING L.P.	\$2,624.97	CLERK
84849	LEEVEFS FOODS	\$56.13	AUDITOR
84851	WEST PAYMENT CENTER	\$207.97	STATE'S ATTORNEY
84852	VICKI KUBAT	\$205.00	RECORDER
84853	LANGDON FIRE EQUIPMENT	\$192.00	GENERAL
84854	MID AMERICAN RESEARCH CHEMICAL	\$1,109.52	GENERAL
84855	SEACHANGE PRINT INNOVATIONS	\$350.00	ELECTIONS
84856	WILLIAM S. HARDY	\$45.00	ZONING
84857	CAROL GOODMAN	\$45.00	ZONING
84858	PAUL HENDERSON	\$45.00	ZONING
84859	RICHARD RING	\$45.00	ZONING
84860	STANLEY DICK	\$45.00	ZONING
84861	MOSTAD INSURANCE SERVICES	\$195.00	GENERAL
84862	KEVLOTT TESTING SERVICES	\$75.00	GENERAL
84863	ANDREW MARQUART	\$353.34	GENERAL
84864	KJS COMPUTER SERVICES	\$60.00	GENERAL
84865	NDACO RESOURCES GROUP, INC.	\$130.00	RECORDER
84866	OTTER TAIL POWER CO	\$3,759.78	GENERAL/R&B
84867	MONTANA-DAKOTA UTILITIES	\$2,290.98	GENERAL/SHERIFF/R&B
84868	INFORMATION TECHNOLOGY DEPT.	\$3,252.76	GENERAL
84869	ZEE MEDICAL SERVICE	\$95.50	SHERIFF
84870	AT&T MOBILITY	\$740.31	SHERIFF
84871	HANSEL PLUMBING & HEATING	\$2,552.00	SHERIFF
84872	ND SHERIFF'S & DEPUTIES ASSOCIATION	\$100.00	SHERIFF
84873	SIMPLEXGRINNELL	\$1,064.79	SHERIFF
84874	SENIOR MEALS AND SERVICES	\$226.50	SHERIFF
84875	MID-CONTINENT CABLE CO.	\$78.46	SHERIFF
84876	KEEPRS, INC	\$140.75	SHERIFF
84877	STREICHER'S	\$107.99	SHERIFF
84878	REDWOOD TOXICOLOGY LABORATORY	\$47.45	SHERIFF
84879	RINGO	\$2,800.59	SHERIFF

84880	CLOSE CONSTRUCTION	\$255.00	ROAD & BRIDGE
84881	ERLING'S OIL, INC.	\$1,010.00	ROAD & BRIDGE
84882	HOFFARTH OIL COMPANY	\$2,036.05	ROAD & BRIDGE
84883	BRUCE PAULSON	\$170.86	ROAD & BRIDGE
84884	ERLING'S OIL, INC.	\$954.10	ROAD & BRIDGE
84885	JOHN DEERE FINANCIAL	\$257.77	ROAD & BRIDGE
84886	RICHARD'S WELDING, INC.	\$19,301.60	ROAD & BRIDGE
84887	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	ROAD & BRIDGE
84888	BUTLER MACHINERY CO.	\$155,000.00	ROAD & BRIDGE
84890	PENGUIN COMMUNICATIONS, LLC	\$15.00	EMG MNGR
84892	LANGDON AMOCO	\$229.36	VSO
84893	LEON HILTNER	\$65.20	VSO
84894	CURTIS STEINOLFSON	\$108.75	VSO
84895	CLAIR MOEN	\$52.50	VSO
84896	CLAIR MOEN	\$83.00	VSO
84897	CLAIR MOEN	\$116.25	VSO
84898	MACINE A LUKACH	\$34.24	COUNTY AGENT
84899	ANITHA CHIRUMAMILLA	\$908.11	COUNTY AGENT
84900	KARRY KRAHN	\$137.84	WEED CONTROL
84901	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
84902	VISA	\$180.21	SOCIAL SERVICES
84903	COMFORT SUITES	\$81.90	SOCIAL SERVICES
84904	OTTER TAIL POWER CO	\$863.53	SOCIAL SERVICES
84905	COUNTRY MEDIA, INC.	\$33.00	SOCIAL SERVICES
84906	QUALITY SPECIALTY PRODUCTS & PRINTING	\$10.00	SOCIAL SERVICES
84907	AMANDA WALLACE	\$174.21	SOCIAL SERVICES
84908	PREMIUM WATERS, INC.	\$57.00	SOCIAL SERVICES
84909	INFORMATION TECHNOLOGY DEPT.	\$63.60	SOCIAL SERVICES

Stanley Dick discussed the possibility of implementing building permits for Cavalier County and a sample building permit ordinance was reviewed. It was decided to discuss it at the Cavalier County Township Officers annual meeting.

There was discussion on the monthly team building to be implemented by the contracted HR position. It was decided to change it to quarterly, rather than monthly.

**David Zeis made a motion, seconded by Elsie Magnus, to transfer \$139,285.27 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Richard Ring made a motion, seconded by Stanley Dick, to transfer \$13,928.53 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and discussed the county's cost of snow pushbacks. Johnston stated we are over the cost threshold to declare a snow emergency. **Elsie Magnus made a motion, seconded by Stanley Dick, to declare a Snow Emergency for Cavalier County, motion carried.** A Snow Emergency declaration was signed by Nick Moser, Chairman. Johnston stated any funding for the Snow Emergency would be dependent on a snow emergency declaration for all or part of North Dakota by the governor, and then approval by FEMA for funding.

Johnston informed the commissioners that the Brickmine Bridge project will begin soon. The cranes to remove the current bridge would be moved sometime in the next few days. He also stated that the upcoming seal coat projects for this summer were reviewed with Jon Markusen from KLJ.

The commissioners reviewed their options with FirstLink for a call center in the case of an emergency situation requiring it. It was decided pay the extra cost in a situation we needed a call center, rather than contract with FirstLink.

Leon Pederson, Weed Officer, met with the commissioners and discussed the upcoming joint public meeting with the ND Game & Fish/US Fish and Wildlife, Weed Board, Water Board, and Commissioners on March 9, 2017 at the NDSU Research Center. Pederson stated the Weed Board would be asking ND Game & Fish & US Fish and Wildlife if they want to contract with the Cavalier County Weed Board for weed control on their property in Cavalier County. Pederson stated the Weed Board would be in charge of the public meeting and the public would be given the opportunity to ask any land stewardship questions they may have.

Pederson also informed the commissioners that, pursuant to their request, the Weed Board is proposing they receive \$115 meeting fee per meeting (approximately 4 meetings/year), with no mileage being paid to any board members. The reason for the larger meeting fee amount was that the board members are required to investigate weed complaints in their areas throughout the growing season, which they are not compensated for. **Richard Ring made a motion, seconded by Elsie Magnus to approve the \$115 meeting fee for the Weed Board. A roll call vote was taken, with all voting in favor. Richard Ring amended his motion to make the \$115 meeting fee retroactive to February 15, 2017, seconded by Stanley Dick, motion carried.**

**Elsie Magnus made a motion, seconded by David Zeis, to approve a Beer & Liquor License for the Walhalla Country Club, motion carried. Richard Ring made a motion, seconded by Stanley Dick, to approve a Beer & Liquor License for the Langdon Country Club, motion carried.**

**Richard Ring made a motion, seconded by Stanley Dick, to re-appoint Elsie Magnus to the County Commissioner position on the Cavalier County Senior Meals & Services Board, motion carried.**

Kim Ruliffson, NDSU District Director, Macine Lukach and Anitha Chirumamilla, Cavalier County Extension Agents, met with the commissioners to introduce them to Ruliffson as the new district director as of August 2016.

Gary Bimler and Gavin Waslaski, representing Langdon Township; and Larry Gellner and Van Howatt, representing the Water Board; met with the commissioners regarding the bridge between Sections 10 and 15 in Langdon Township. The Water Board stated they felt the bridge was structurally sound and not needing to be replaced. Langdon Township stated the bridge is too narrow and not safe with the bridge planks on the edges. The Water Board stated they would pay 40% of the balance for replacing the bridge with (3) 6' culverts, if Langdon Township put \$6,000 toward the project first. Terry Johnston, Road Supervisor,

confirmed the bridge is structurally sound, but is narrow and has bridge planks on the sides. **Stanley Dick made a motion to replace the bridge with (3) 6' culverts, contingent on Langdon Township paying the first \$6,000; the Water Board paying 40% of the balance; and the County paying 60% of the balance; seconded by David Zeis, motion carried.**

Paula Schuh, Ramsey/Cavalier County Housing Authority, met with the commissioners and explained that she has not been able to get a quorum for the Cavalier County Housing Authority Board since 2015. Schuh explained that the county commission could replace the current board, or they could turn it over to the Ramsey County Housing Authority Board. **David Zeis made a motion to have the County Commission take over as the Cavalier County Housing Authority Board, seconded by Nick Moser. After much discussion, a roll call vote was taken, with all voting in favor.**

At 3:55 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser - Chairman

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Stanley Dick - Vice Chairman

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Richard Ring

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David Zeis

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Elsie Magnus

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Attest: Lisa Gellner - Auditor