

## Commissioners Proceedings

On October 4, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Stanley Dick; motion carried. Nick Moser made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

83753	NDLTAP	\$10.00	FARM - MARKET
83754	JAMES MAGNUSSON	\$97.50	VSO
83757	ELSIE MAGNUS	\$339.66	COMMISSIONERS
83758	RICHARD RING	\$33.48	COMMISSIONERS
83759	STANLEY DICK	\$70.74	COMMISSIONERS
83760	TOM BORGEN	\$15.66	COMMISSIONERS
83761	LANGDON AREA CHAMBER OF COMMERCE	\$175.00	COMMISSIONERS
83762	SCHROEDER FURNITURE	\$1,562.88	CLERK
83763	LANGDON BLDG. CENTER	\$27.70	CLERK
83764	LISA GELLNER	\$260.50	AUDITOR
83765	NDACS STATE SPELLING BEE	\$150.00	AUDITOR
83766	C & M HOME MARKETING	\$35.00	STATE'S ATTORNEY
83767	QUALITY SPECIALTY PRODUCTS & PRINTING	\$113.97	RECORDER
83768	MARK SCHNEIDER	\$61.56	TAX DIRECTOR
83769	STEPHANIE REKO	\$354.30	TAX DIRECTOR
83770	TOM VALENTINE	\$24.84	TAX DIRECTOR
83771	PAM LAFRENZ	\$354.30	TAX DIRECTOR
83772	LISA JACOBSON	\$55.08	TAX DIRECTOR
83773	DEL HAGER SALES	\$51.25	GENERAL
83774	LANGDON BLDG. CENTER	\$23.98	GENERAL
83775	JOSH PLUMMER	\$945.00	CUSTODIAN
83776	DARLENE'S CATERING	\$250.00	GENERAL
83777	TOTAL FUNDS BY HASLER	\$3,000.00	GENERAL
83778	MONTANA-DAKOTA UTILITIES	\$110.46	GENERAL/SHERIFF/R&B
83779	LANGDON CITY	\$307.75	GENERAL/R&B
83780	UNITED COMMUNICATIONS	\$1,320.15	GENERAL
83781	VERIZON WIRELESS	\$216.16	GENERAL/HR/R&B/WEED
83782	ADVANCED BUSINESS METHODS	\$642.43	CLERK/AUD/RECORD/F-M
83783	LANGDON HARDWARE & RENTAL	\$143.35	GENERAL/SHERIFF
83784	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
83785	OFFICE DEPOT	\$47.96	SHERIFF
83786	QUALITY SPECIALTY PRODUCTS & PRINTING	\$186.87	SHERIFF
83787	FARMERS UNION OIL CO	\$1,191.31	SHERIFF
83788	BOB BARKER COMPANY, INC.	\$103.03	SHERIFF
83789	US FOODS, INC.	\$66.26	SHERIFF
83790	BALCO UNIFORM CO. INC.	\$130.28	SHERIFF
83791	BALCO UNIFORM CO. INC.	\$213.25	SHERIFF
83792	ADVANCED BUSINESS METHODS	\$253.31	SHERIFF
83793	NORTHEAST REGIONAL WATER	\$51.00	ROAD & BRIDGE
83794	BUD'S SERVICE PRODUCTS	\$89.14	GENERAL/R&B
83795	MIKKELSEN BROS. CONSTRUCTION	\$37,854.30	F-M/R&B
83796	FARMERS UNION OIL CO	\$1,613.25	ROAD & BRIDGE
83797	HIGH PLAINS EQUIPMENT	\$146.00	ROAD & BRIDGE
83798	ERLING'S OIL, INC.	\$925.26	ROAD & BRIDGE

83799	MAC'S INC.	\$161.98	ROAD & BRIDGE
83800	BUTLER MACHINERY CO.	\$207.66	ROAD & BRIDGE
83802	GLADEN CONSTRUCTION	\$230,991.91	ROAD & BRIDGE
83803	GLADEN CONSTRUCTION	\$25,383.95	ROAD & BRIDGE
83804	KADRMAS, LEE, & JACKSON INC.	\$100,625.70	F-M/R&B
83805	REARDON OFFICE EQUIPMENT	\$59.95	EMG MNGR
83806	RADISSON HOTEL BISMARCK	\$240.30	EMG MNGR
83807	COMFORT INN	\$480.00	TAX DIRECTOR/E-911
83808	NDC	\$196.31	E-911
83809	UNITED COMMUNICATIONS	\$584.51	EMG MNGR
83810	POLAR COMMUNICATIONS	\$1,018.46	E-911
83811	CURTIS STEINOLFSON	\$143.89	VSO
83812	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	VSO
83813	NDSU EXTENSION SERVICES	\$22,494.31	COUNTY AGENT
83814	CAVALIER COUNTY AUDITOR	\$569.71	COUNTY AGENT
83815	AT A GLANCE	\$10.78	COUNTY AGENT
83816	LEON PEDERSON	\$285.12	WEED CONTROL
83817	D & B MOTORS	\$52.65	SOCIAL SERVICES
83818	LANGDON CITY	\$20.00	SOCIAL SERVICES
83819	UNITED COMMUNICATIONS	\$1,561.30	SOCIAL SERVICES
83820	AMERIPRIDE	\$45.06	SOCIAL SERVICES
83821	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
83822	CAVALIER COUNTY REPUBLICAN	\$73.00	SOCIAL SERVICES
83823	LEEVEES FOODS	\$41.11	SOCIAL SERVICES
83824	QUILL CORPORATION	\$947.54	SOCIAL SERVICES
83825	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
83826	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES
83827	LANGDON GENERAL STORE	\$28.99	SOCIAL SERVICES

**Tom Borgen made a motion, seconded by Stanley Dick, to transfer \$3,060.50 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$306.05 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Tom Borgen made a motion, seconded by Stanley Dick, to transfer \$61,541.07 from Special County Highway Fund to Road and Bridge Fund, motion carried. Nick Moser made a motion, seconded by Stanley Dick, to transfer \$35,200.00 from County Road Fund to Road and Bridge Fund, motion carried. Stanley Dick made a motion, seconded by Tom Borgen, to transfer \$33,000.00 from County Poor Fund to Social Welfare Fund, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and reviewed the progress on road/bridge projects. Two bids were received to replace a bridge between Sections 10 and 11 in Langdon Township with (3) 6' culverts. **Nick Moser made a motion, seconded by Stanley Dick, to accept the bid from Mikkelsen Bros. in the amount of \$30,500.00, with \$6,000.00 being paid by Langdon Township, motion carried.** There was discussion on the possible purchase of a snow plow truck for the Sarles District. Johnston is getting a quote from Nelson Auto Sales for a truck on state bid.

Nick Moser, on behalf of the HR committee, informed the commissioners that after interviewing and much discussion, the committee recommends the county contract HR services from Cavalier County Memorial Hospital. **Richard Ring made a motion to proceed with a contract for HR services from Cavalier County Memorial Hospital, seconded by Stanley Dick, motion carried.**

**Richard Ring made a motion, seconded by Tom Borgen, to appoint Monica Porterfield and Janelle Bata as State Fair delegates, motion carried.**

**At 10:00 a.m. Stanley Dick made a motion, seconded by Tom Borgen, to recess the regular commission meeting for the annual budget hearing, motion carried.** During the budget hearing the commission chair asked if anyone had any comments or questions about the budget. A few budget line items were reviewed and discussed. With no other questions, at 10:20 a.m. **Tom Borgen made a motion to close the annual budget hearing and reconvene the regular commission meeting, seconded by Nick Moser, motion carried.** Stanley Dick made a motion to accept the 2017 Cavalier County Budget as published, seconded by Richard Ring, motion carried.

The timekeeping policy proposed by Angela Plummer, contracted HR, was reviewed to comply with the FLSA requirements. **Nick Moser made a motion, seconded by Tom Borgen, to accept the policy as proposed effective December 1, 2016, motion carried.**

**Tom Borgen made a motion, seconded by Richard Ring, to accept the 2015 State Audit Report as prepared by the ND State Auditor's Office, motion carried.**

Macine Lukach, NDSU Extension, met with the commissioners and gave a department update.

Jon Markusen, KLJ, met with the commissioners and discussed proposed future road projects for federal and state funding, which will be submitted to ND Department of Transportation at the NDACo conference.

At 11:55 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Elsie Magnus – Chair

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Nicholas Moser – Vice Chairman

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Stanley Dick

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Tom Borgen

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Richard Ring

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Attest: Lisa Gellner - Auditor