

## Commissioners Proceedings

On November 15, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Tom Borgen was not present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Richard Ring; motion carried. Stanley Dick made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

84005	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
84006	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
84007	THE CAR CLINIC	\$487.03	WEED CONTROL
84009	CCMV	\$11.50	SHERIFF
84010	BETTY COYLE	\$156.00	ELECTIONS
84011	SHARON JOHNSON	\$158.10	ELECTIONS
84012	KATHY SNORTLAND	\$156.00	ELECTIONS
84013	DAWN ROPPEL	\$190.56	ELECTIONS
84014	DELYNN CARLSON	\$156.00	ELECTIONS
84015	KARI PHILLIPS	\$143.00	ELECTIONS
84016	MARILYN BASSINGTHWAITE	\$249.40	ELECTIONS
84017	BONNIE HELL	\$147.32	ELECTIONS
84018	DENISE RATZLAFF	\$173.24	ELECTIONS
84019	JEAN HOFFMAN	\$143.00	ELECTIONS
84020	ARLYS WEINS	\$207.80	ELECTIONS
84021	DARCY GELLNER	\$160.82	ELECTIONS
84022	DONNA HENDERSON	\$47.56	ELECTIONS
84023	ANNA SPIVEY	\$33.52	ELECTIONS
84024	SPORTYS	\$128.94	ELECTIONS
84026	STANLEY DICK	\$52.38	COMMISSIONERS
84027	REARDON OFFICE EQUIPMENT	\$1,464.69	AUDITOR
84028	SIGN IT	\$239.68	COMMISSIONERS
84029	QUALITY SPECIALTY PRODUCTS & PRINTING	\$19.95	CLERK
84030	PREMIUM WATERS, INC.	\$19.95	CLERK
84031	CNA SURETY	\$50.00	CLERK
84032	NDACS STATE SPELLING BEE	\$50.00	AUDITOR
84033	RUTH ANN JOHNSON	\$208.20	STATE'S ATTORNEY
84034	WEST PAYMENT CENTER	\$207.97	STATE'S ATTORNEY
84035	COUNTRY MEDIA, INC.	\$28.00	ASSESSOR
84036	LISA JACOBSON	\$18.36	ASSESSOR
84037	RODNEY HOFFMAN	\$33.48	ASSESSOR
84038	TOM VALENTINE	\$28.84	ASSESSOR
84039	HONEYWELL INTERNATIONAL INC.	\$880.00	GENERAL
84040	LANGDON HARDWARE & RENTAL	\$24.75	GENERAL
84041	DACOTAH PAPER CO.	\$270.19	GENERAL
84042	MARTIN MECHANICAL DESIGN	\$10,500.00	GENERAL
84043	ELECTION SYSTEMS & SOFTWARE	\$962.89	ELECTIONS
84044	MOSTAD INSURANCE SERVICES	\$7.00	NON-DEPT
84045	PREMIUM WATERS, INC.	\$49.25	NON-DEPT
84046	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$300.00	GENERAL
84047	RAMADA BISMARCK HOTEL	\$560.70	SHERIFF/EMG MGR/WEED
84048	OTTER TAIL POWER CO	\$2,468.75	GENERAL/R&B

84049	LANGDON CITY	\$434.86	GENERAL/R&B
84050	VERIZON WIRELESS	\$216.08	GENERAL/HR/R&B/WVEED
84051	COUNTRY MEDIA, INC.	\$1,423.20	COMMISH/TREAS/ELECTIONS
84052	LANGDON AMOCO	\$192.06	GENERAL/F-M/R&B
84053	INFORMATION TECHNOLOGY DEPT.	\$3,246.11	GENERAL
84054	MUNICH ELEVATOR & OIL CO.	\$16.17	SHERIFF
84055	CHRISTIE MOTOR SALES, INC.	\$129.24	SHERIFF
84056	LAKE REGION LAW ENFORCEMENT CENTER	\$975.00	SHERIFF
84057	MID-CONTINENT CABLE CO.	\$78.46	SHERIFF
84058	US FOODS, INC.	\$44.33	SHERIFF
84059	BALCO UNIFORM CO. INC.	\$291.92	SHERIFF
84060	LEEVEFS FOODS	\$87.26	SHERIFF
84061	COUNTRY MEDIA, INC.	\$125.16	SHERIFF
84062	REDWOOD TOXICOLOGY LABORATORY	\$18.75	SHERIFF
84063	MICHELLE MOLINE	\$927.96	DISPATCHERS
84064	GREGORY FETSCH	\$36.40	DISPATCHERS
84065	PREMIUM WATERS, INC.	\$24.75	DISPATCHERS
84066	CAVALIER RURAL ELECTRIC CO-OP.	\$62.69	ROAD & BRIDGE
84067	CLARK GRAVEL & CONST. INC.	\$524.25	FARM - MARKET
84068	ERLING'S OIL, INC.	\$243.49	ROAD & BRIDGE
84069	MICHAEL TODD	\$178.11	FARM - MARKET
84070	KENT MIKKELSEN	\$21.35	ROAD & BRIDGE
84071	ZIMMER PLUMBING & HOME CENTER	\$6.49	ROAD & BRIDGE
84072	DUBOIS OIL CO.,INC	\$2,928.21	ROAD & BRIDGE
84073	MUNICH ELEVATOR & OIL CO.	\$1,086.10	ROAD & BRIDGE
84074	RDO TRUST ACCOUNT #80-5800	\$1,157.78	ROAD & BRIDGE
84075	HIGH PLAINS EQUIPMENT	\$438.00	ROAD & BRIDGE
84076	KNIFE RIVER MATERIALS	\$3,165.36	ROAD & BRIDGE
84077	KAREN KEMPERT	\$275.40	EMG MNGR
84078	NDACO RESOURCES GROUP, INC.	\$65.00	EMG MNGR
84079	NBTC	\$261.22	E-911 PHONE TAX
84080	POLAR COMMUNICATIONS	\$639.67	E-911 PHONE TAX
84081	US IMAGING SYSTEMS	\$446.49	VSO
84082	CLAIR MOEN	\$123.00	VSO
84083	JAMES MAGNUSSON	\$147.50	VSO
84084	LANGDON AMOCO	\$42.86	VSO
84085	CLAIR MOEN	\$60.00	VSO
84086	CURTIS STEINOLFSON	\$137.03	VSO
84087	HOLIDAY INN	\$160.20	COUNTY AGENT
84088	ANITHA CHIRUMAMILLA	\$360.14	COUNTY AGENT
84089	UNITED COMMUNICATIONS	\$60.77	COUNTY AGENT
84090	XEROX CORPORATION	\$280.43	COUNTY AGENT
84091	REARDON OFFICE EQUIPMENT	\$97.90	COUNTY AGENT
84092	BREAD PAN	\$11.48	COUNTY AGENT
84093	MACINE A LUKACH	\$50.00	COUNTY AGENT
84094	HUMAN DEVELOPMENT & FAMILY SERVICES	\$20.00	COUNTY AGENT
84095	MELODY KING	\$122.85	SOCIAL SERVICES
84097	OTTER TAIL POWER CO	\$428.68	SOCIAL SERVICES
84098	LANGDON CITY	\$89.00	SOCIAL SERVICES
84099	UNITED COMMUNICATIONS	\$649.00	SOCIAL SERVICES
84100	AMERIPRIDE	\$47.90	SOCIAL SERVICES
84101	LEEVEFS FOODS	\$4.29	SOCIAL SERVICES
84102	PREMIUM WATERS, INC.	\$60.50	SOCIAL SERVICES

Patrick Rime, Farmers & Merchant's State Bank, met with the commissioners and presented a temporary note to be signed for courthouse boiler pipe project to allow a line of credit until the project is complete. The commissioners were in agreement, and Elsie Magnus signed the note on behalf of the commission.

Terry Johnston, Road Supervisor, and Jon Markusen, KLJ, met with the commissioners and reviewed proposed road projects for 2017 as well as state funding available for the projects. One bid was opened for replacement of the Sarles snow plow truck. The bid was from Butler Machinery for a Caterpillar Model CT681 Truck in the amount of \$149,000.00, with various warranty and add-on options. **Stanley Dick made a motion to purchase the truck for \$149,000.00 with standard warranty, as well as adding the front reversible plow in the amount of \$5,000.00, for a total of \$154,000.00, seconded by Richard Ring, motion carried.**

Johnston brought in a culvert request from Eric Roder for a 36" X 60' culvert in County 33 between Sections 15 and 16 in Easby Township. **Nick Moser made a motion to approve the culvert request, seconded by Stanley Dick, motion carried.**

Johnston also had a request for an 18" X 45' culvert in County 45 between Sections 8 and 9 in East Alma Township. Johnston inspected the culvert and stated it needed to be replaced. **Richard Ring made a motion to replace the culvert, seconded by Nick Moser, motion carried.**

Johnston informed the commissioners that Xenos Lonewolf asked if the county would supply the culvert in the approach he is installing at his own expense off County 39. **Richard Ring made a motion, seconded by Stanley Dick, to provide the culvert, motion carried.**

**At 10:05 a.m. Nick Moser made a motion to recess for the annual tax sale, seconded by Richard Ring, motion carried. At 10:25 a.m. Nick Moser made a motion to close the tax sale and reconvene the regular meeting, seconded by Stanley Dick, motion carried.**

After checking loan rates with two local banks, **Stanley Dick made a motion to borrow \$130,000.00 from Farmers & Merchants State Bank at the rate of 1.95% for the new snow plow truck, \$2,991 from Overload Fund, and the balance paid from Road and Bridge Fund, seconded by Richard Ring, motion carried.**

Pam Lafrenz, Tax Director, met with the commissioners and informed them that the Soils Committee had been paid \$40/meeting plus mileage in the past, which she had not been aware of. Lafrenz stated she did not have this in her 2017 budget. **Nick Moser made a motion, seconded by Richard Ring, to pay the Soils Committee \$40/meeting plus mileage, motion carried. This motion was amended later in the meeting to include that it would be effective November 15, 2016.** It was discuss that the mileage paid to the committee would have to be paid through payroll once a meeting fee is paid as well.

Lafrenz also informed the commissioners that the maintenance contract with Sidwell would be \$7,890/year, and they were proposing a two-year contract. Sidwell also stated they would

do School and Fire layer maps in Sidwell for a one-time \$2,200.00 fee and \$240/year maintenance fee. **Stanley Dick made a motion to proceed with the contract, as well as the school and fire maps, seconded by Nick Moser, motion carried.**

Tom Valentine did a presentation on soils and PI. After much discussion on the Soils Committee's recommendation to change the PI breaking point from 46 to 10, **Stanley Dick made a motion, seconded by Richard Ring, to reject the PI breaking point be lowered to 10, and referred it back to the Soils Committee for a new recommendation, motion carried.**

**Nick Moser made a motion, seconded by Richard Ring, to transfer \$3,098.59 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Stanley Dick made a motion, seconded by Nick Moser, to transfer \$309.86 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Nick Moser made a motion, seconded by Richard Ring, to transfer \$1,650.00 from County Road Fund to Road and Bridge Fund, motion carried. Richard Ring made a motion, seconded by Stanley Dick, to transfer \$59,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$50,495.20 from Special County Highway Fund to Road and Bridge Fund, motion carried. Nick Moser made a motion, seconded by Richard Ring, to transfer \$100,000.00 from State Revenue Sharing Invested Fund to County General Fund, motion carried.**

At 12:15 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Elsie Magnus - Chair

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Nicholas Moser - Vice Chairman

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Stanley Dick

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Tom Borgen

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Richard Ring

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Attest: Lisa Gellner - Auditor