

Commissioners Proceedings

On March 24, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. All members were present except Stanley Dick. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Tom Borgen made a motion to approve the minutes, seconded by Nick Moser; motion carried. Nick Moser made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

82290	NDACO DIRECTORY SALES	\$60.00	AUDITOR/WEED
82291	DEERE & COMPANY	\$500.00	ROAD & BRIDGE
82292	NDPSE - MATHCOUNTS	\$112.00	AUDITOR
82425	MUNICH CITY AUDITOR	\$354.00	ROAD & BRIDGE
82428	VERIZON WIRELESS	\$216.16	GENERAL/R&B/WEED/HR
82429	OTTER TAIL POWER CO	\$2,604.74	GENERAL/R&B
82430	LANGDON CITY	\$287.86	GENERAL/R&B
82431	UNITED COMMUNICATIONS	\$5,644.81	GENERAL
82432	NDSU PESTICIDE PROGRAM	\$90.00	WEED CONTROL
82433	EASBY TOWNSHIP	\$650.00	ROAD & BRIDGE
82449	ND LAND SURVEYORS ASSN	\$2,000.00	NON-DEPT
82450	ELSIE MAGNUS	\$22.68	COMMISSIONERS
82451	TOM BORGEN	\$18.36	COMMISSIONERS
82452	COUNTRY MEDIA, INC.	\$837.72	COMMISSIONERS
82453	PREMIUM WATERS, INC.	\$19.95	CLERK
82454	ANITA BEAUCHAMP	\$11.21	CLERK
82455	QUALITY SPECIALTY PRODUCTS & PRINTING	\$71.99	CLERK
82456	MONICA PORTERFIELD	\$294.50	AUDITOR
82457	NDACS	\$50.00	AUDITOR
82458	WEST PAYMENT CENTER	\$201.91	STATE'S ATTORNEY
82459	SCHROEDER FURNITURE	\$249.95	ASSESSOR
82460	C & M HOME MARKETING	\$1,725.00	ASSESSOR
82461	HR COLLABORATIVE	\$200.00	RECORDER
82462	REARDON OFFICE EQUIPMENT	\$18.49	RECORDER
82463	REARDON OFFICE EQUIPMENT	\$1,104.17	TAX DIRECTOR
82464	SAMSON ELECTRIC LTD.	\$671.04	GENERAL
82465	MAINTENANCE ENGINEERING	\$559.35	GENERAL
82466	MID AMERICAN RESEARCH CHEMICAL	\$146.06	GENERAL
82467	DACOTAH PAPER CO.	\$771.89	GENERAL
82468	LISA GELLNER	\$64.80	ELECTIONS
82469	ANGELA BUTTS	\$486.00	NON-DEPT
82470	MAILFINANCE	\$588.24	NON-DEPT
82471	PREMIUM WATERS, INC.	\$175.10	GENERAL
82472	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$330.00	GENERAL
82473	NDACO RESOURCES GROUP, INC.	\$456.00	GENERAL
82474	MONTANA-DAKOTA UTILITIES	\$1,040.89	GENERAL/SHERIFF/R&B
82475	INFORMATION TECHNOLOGY DEPT.	\$528.05	GENERAL
82476	ADVANCED BUSINESS METHODS	\$713.16	CLERK/AUD/RECORD
82477	LANGDON HARDWARE & RENTAL	\$95.82	GENERAL/SHERIFF/R&B
82478	US BANK	\$495.83	COMMISH/AUDITOR
82479	LANGDON AMOCO	\$53.25	GENERAL/F-M

82480	RACO INDUSTRIES	\$198.92	DOC PRESERVE FUND
82481	UNDERGROUND VAULTS & STORAGE	\$200.00	DOC PRESERVE FUND
82482	COMFORT SUITES	\$80.00	SHERIFF
82483	C'MON INN OF FARGO	\$55.25	SHERIFF
82484	CAMBRIA SUITES	\$160.20	SHERIFF
82485	DAVID J. ZEIS	\$374.82	SHERIFF
82486	HR COLLABORATIVE	\$200.00	AUDITOR
82487	SAMSON ELECTRIC LTD.	\$987.85	SHERIFF
82488	SHANE GALLAGHER	\$22.00	SHERIFF
82489	FARMERS UNION OIL CO	\$1,191.45	SHERIFF
82490	CHRISTIE MOTOR SALES, INC.	\$361.72	SHERIFF
82491	SIGN IT	\$320.00	SHERIFF
82492	LEEVEFS FOODS	\$36.22	SHERIFF
82493	SENIOR MEALS AND SERVICES	\$445.00	SHERIFF
82494	US FOODS, INC.	\$142.65	SHERIFF
82495	MID-CONTINENT CABLE CO.	\$71.35	SHERIFF
82496	BOB BARKER COMPANY, INC.	\$2,235.81	SHERIFF
82497	GALLS, LLC	\$159.95	SHERIFF
82498	ADVANCED BUSINESS METHODS	\$211.13	SHERIFF
82499	SCHROEDER FURNITURE	\$299.00	SHERIFF
82500	DIGITAL-ALLY	\$8,645.00	SHERIFF
82501	RINGO	\$600.00	SHERIFF
82502	HIGH POINT NETWORKS	\$33.00	SHERIFF
82503	PREMIUM WATERS, INC.	\$51.12	DISPATCHERS
82504	AWDDIRECT	\$171.59	FARM - MARKET
82505	MICHAEL TODD & CO	\$248.58	FARM - MARKET
82506	CHOICE FINANCIAL GROUP	\$31,358.06	ROAD & BRIDGE
82507	CAVALIER RURAL ELECTRIC CO-OP.	\$79.89	ROAD & BRIDGE
82508	KADRMAS, LEE, & JACKSON INC.	\$50,886.30	FARM - MARKET
82509	FARMERS UNION OIL CO	\$1,971.27	ROAD & BRIDGE
82510	DUBOIS OIL CO.,INC	\$861.62	ROAD & BRIDGE
82511	MUNICH ELEVATOR & OIL CO.	\$151.42	ROAD & BRIDGE
82512	STEIN AUTO BODY, INC.	\$988.18	ROAD & BRIDGE
82513	FINEST AUTO BODY	\$62.00	ROAD & BRIDGE
82514	H. E. EVERSON CO	\$233.52	ROAD & BRIDGE
82515	SHAWN AMUNDSON	\$90.00	ROAD & BRIDGE
82516	JOHN DEERE FINANCIAL	\$106.76	ROAD & BRIDGE
82517	RICHARD'S WELDING, INC.	\$812.40	ROAD & BRIDGE
82518	MAC'S INC.	\$125.05	ROAD & BRIDGE
82519	ZIMMER PLUMBING & HOME CENTER	\$48.99	ROAD & BRIDGE
82520	HANNAH CAFE AND GROCERY	\$4.50	ROAD & BRIDGE
82521	LEON HILTNER	\$336.80	VSO
82522	COMFORT INN	\$160.00	VSO
82523	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	VSO
82524	ROBERT MACKALL	\$141.75	VSO
82525	CLAIR MOEN	\$67.50	VSO
82526	MONICA PORTERFIELD	\$225.00	VSO
82527	LANGDON AMOCO	\$126.35	VSO
82528	KAREN KEMPert	\$275.40	EMG MNGR
82529	UNITED COMMUNICATIONS	\$62.75	EMG MNGR
82530	VERIZON WIRELESS	\$74.64	EMG MNGR
82531	NATIONAL EMERGENCY NUMBER ASSOCIATION	\$50.00	EMG MNGR
82532	KAREN KEMPert	\$275.40	EMG MNGR
82533	COMFORT INN	\$160.00	EMG MNGR

82534	PENGUIN COMMUNICATIONS, LLC	\$1,908.00	EMG MNGR
82535	NDSU EXT SERVICE	\$21,826.00	COUNTY AGENT
82536	MACINE A LUKACH	\$164.16	COUNTY AGENT
82537	ANITHA CHIRUMAMILLA	\$58.32	COUNTY AGENT
82538	UNITED COMMUNICATIONS	\$74.09	COUNTY AGENT
82539	XEROX CORPORATION	\$253.15	COUNTY AGENT
82540	LEEVERS FOODS	\$10.77	COUNTY AGENT
82541	QUILL CORPORATION	\$67.04	COUNTY AGENT
82542	NDSU EXTENSION SERVICE	\$132.65	COUNTY AGENT
82543	TED DAHL	\$45.00	SOCIAL SERVICES
82544	RICHARD FLANDERS	\$90.00	SOCIAL SERVICES
82545	TOM BORGEN	\$90.00	SOCIAL SERVICES
82546	VERA MCINTOSH	\$45.00	SOCIAL SERVICES
82547	SUSAN K. (FETSCH) CROCKETT	\$50.89	SOCIAL SERVICES
82548	VISA	\$444.06	SOCIAL SERVICES
82549	MELODY KING	\$338.41	SOCIAL SERVICES
82550	LINDA GEISEN	\$95.17	SOCIAL SERVICES
82551	D & B MOTORS	\$40.64	SOCIAL SERVICES
82552	OTTER TAIL POWER CO	\$786.62	SOCIAL SERVICES
82553	LANGDON CITY	\$87.60	SOCIAL SERVICES
82554	AMERIPRIDE	\$45.06	SOCIAL SERVICES
82555	COUNTRY MEDIA, INC.	\$32.34	SOCIAL SERVICES
82556	U.S. POSTAL SERVICE	\$242.00	SOCIAL SERVICES
82557	LEEVERS FOODS	\$87.43	SOCIAL SERVICES
82558	QUALITY SPECIALTY PRODUCTS & PRINTING	\$44.60	SOCIAL SERVICES
82559	READY TALK	\$14.96	SOCIAL SERVICES
82560	PREMIUM WATERS, INC.	\$52.70	SOCIAL SERVICES
82561	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
82562	NORTH WEST YOUTH ASSESSMENT CENTER	\$405.00	SOCIAL SERVICES
82563	JOSH PLUMMER	\$110.00	SOCIAL SERVICES
82564	PEMBINA COUNTY SOCIAL SERVICES	\$267.49	SOCIAL SERVICES
82565	LANGDON HARDWARE & RENTAL	\$84.99	SOCIAL SERVICES
82566	BROOKS FUNERAL HOME	\$2,600.00	SOCIAL SERVICES

Nick Moser stated that the motor grader operator in the Osnabrock District plans to retire the end of the year. Richard Ring also stated that a motor grader operator in Munich plans to retire the end of May. It was decided that the positions would be advertised as early as possible, to hopefully allow some time for training during the transition.

Nick Moser made a motion to make a donation in the amount of \$2,000.00 to the ND Land Surveyors Association Education Fund for scanning the plat maps in the County Recorder's Office, seconded by Richard Ring, motion carried.

Tom Borgen made a motion, seconded by Richard Ring, to transfer \$51,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Nick Moser made a motion, seconded by Richard Ring, to transfer \$168,281.73 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Nick Moser made a motion, seconded by Tom Borgen, to transfer \$16,828.17 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Richard Ring made a motion, seconded by Nick Moser, to transfer \$912.50 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.

Terry Johnston, Road Supervisor, and Jeff Daley, KLJ, reviewed current road projects, as well as proposed road projects for the excess levy funds.

Tom Valentine met with the commissioners regarding a variance to build an addition on his house in Dresden Township (SE ¼ 19-163-61), which will be approximately 50 feet from the center of the road. Dresden Township had already given approval for the addition. **Nick Moser made a motion to approve the variance, seconded by Richard Ring, motion carried.**

Angela Butts, HR, met with the commissioners and reviewed changes to the Grievance Policy. **Richard Ring made a motion to accept the Grievance Policy and add it to the Employee Policy Manual, seconded by Nick Moser, motion carried.**

There was discussion on the lien that the Langdon Building Center had on a parcel (Part of NE¼SE¼ 35-162-61) which sold at the 2015 delinquent tax sale. Notice was not given to the lien holder, and therefore Langdon Building Center was asking for payment of the lien. The original lien was in the amount of \$5,896.86, plus \$1,149.88 interest. **Nick Moser made a motion to pay the original lien amount of \$5,896.86, seconded by Richard Ring. There was a roll call vote, with all voting in favor.**

Richard Ring made a motion, seconded by Tom Borgen, to re-appoint Neil Romfo to the Cavalier County Health District Board, motion carried.

David Zeis, Sheriff, and Karen Kempert, Emg. Manger/911 Coordinator, met with the commissioners and discussed the upcoming installation of the NextGen 911 System, and the need for new workstations and carpet in the dispatch area. The commissioners were informed that E-911 funds could be used for this purpose, and that the cost would be approximately \$6,224.87. **Tom Borgen made a motion to approve the workstations and carpet to be paid from the E-911 fund, seconded by Nick Moser, motion carried.** Zeis also informed the commissioners that the flooring in the booking room, kitchen, bathrooms, and one of the offices also needed to be replaced at a cost of approximately \$5,418.71, and that he would have sufficient funds in his capital outlay for this purpose. The commissioners were in agreement.

The commissioners discussed the use of the new scales with Zeis, and he stated they were be used and everything was going well with them. Zeis informed the commissioners that he had a dispatcher that would be retiring July 1st and that they would be putting an ad out to fill the position.

State funding cuts related to county budgets were discussed and the commissioners stated they would like to see the departments find ways to cut back on their current budget, if at all possible, as well as try to find ways to lower their budgets for next year.

At 10:55 a.m., Richard Ring made a motion to adjourn the meeting, seconded by Nick Moser; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Elsie Magnus - Chair

Nicholas Moser - Vice Chairman

Stanley Dick

Tom Borgen

Richard Ring

Attest:

Lisa Gellner - Auditor