

Commissioners Proceedings

On July 19, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Stanley Dick was not present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Richard Ring made a motion to approve the minutes, seconded by Tom Borgen; motion carried. Nick Moser made a motion, seconded by Richard Ring to review and approve the following audit of claims; motion carried:

83201	ND DEPT. OF HUMAN SERVICES	\$45.00	SOCIAL SERVICES
83204	CAVALIER COUNTY MVD	\$11.50	SHERIFF
83215	NELSON AUTO CENTER	\$22,373.00	SHERIFF
83216	ND POST BOARD	\$100.00	SHERIFF
83217	TOM BORGEN	\$18.90	COMMISSIONERS
83218	LISA GELLNER	\$75.60	AUDITOR
83219	RICHARD RING	\$32.94	COMMISSIONERS
83220	ANGELA PLUMMER	\$850.50	NON-DEPT
83221	NICK MOSER	\$106.38	COMMISSIONERS
83222	VICKI KUBAT	\$36.27	RECORDER
83223	OFFICE DEPOT	\$30.11	SHERIFF
83224	SAMSON ELECTRIC LTD.	\$837.34	GENERAL
83225	HONEYWELL INTERNATIONAL INC.	\$22,271.96	GENERAL
83226	BREAD PAN	\$94.50	COMMISSIONERS
83227	ND ASSOCIATION OF COUNTIES	\$40.00	COMMISSIONERS
83228	MAINTENANCE ENGINEERING	\$558.06	GENERAL
83229	TOTAL FUNDS BY HASLER	\$1,000.00	NON-DEPT
83230	WEST PAYMENT CENTER	\$201.91	STATE'S ATTORNEY
83231	PREMIUM WATERS, INC.	\$111.75	NON-DEPT
83232	LEEVEFS FOODS	\$31.88	COMMISSIONERS
83233	PREMIUM WATERS, INC.	\$19.95	CLERK
83234	SAMUEL HELD FNP-C	\$337.80	NON-DEPT
83235	QUALITY SPECIALTY PRODUCTS & PRINTING	\$13.30	ASSESSOR
83236	SIDWELL	\$6,008.80	TAX DIRECTOR
83237	ND STATE TAX COMMISSIONER	\$457.49	NON-DEPT
83238	SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	\$690.00	NON-DEPT
83239	ND INSURANCE DEPARTMENT	\$3,003.21	NON-DEPT
83240	VERIZON WIRELESS	\$216.12	GENERAL/HR/R&B/WEED
83241	ND INSURANCE DEPARTMENT	\$350.00	ROAD & BRIDGE
83243	LANGDON HARDWARE & RENTAL	\$412.02	GENERAL/SHERIFF/R&B
83244	OTTER TAIL POWER CO	\$2,160.41	GENERAL/R&B
83245	INFORMATION TECHNOLOGY DEPT.	\$749.40	GENERAL
83246	UNITED COMMUNICATIONS	\$2,230.18	GENERAL
83247	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
83248	SENIOR MEALS AND SERVICES	\$798.00	SHERIFF
83249	LEEVEFS FOODS	\$19.71	SHERIFF
83250	AMERICINN	\$160.20	DISPATCHERS
83251	MID-CONTINENT CABLE CO.	\$78.46	SHERIFF
83252	BREAD PAN	\$13.50	DISPATCHERS
83253	PREMIUM WATERS, INC.	\$30.80	DISPATCHERS
83254	SPORTS & SHIRTS	\$457.90	DISPATCHERS

83255	NDPOA	\$30.00	SHERIFF
83256	REDWOOD TOXICOLOGY LABORATORY	\$19.80	SHERIFF
83257	PAUL PODHRADSKY	\$50.25	SHERIFF
83258	SIGN IT	\$500.00	SHERIFF
83259	KJS COMPUTER SERVICES	\$569.98	SHERIFF
83260	US FOODS, INC.	\$78.65	SHERIFF
83261	HIGH POINT NETWORKS	\$391.00	SHERIFF
83262	RICHARD'S WELDING, INC.	\$860.00	ROAD & BRIDGE
83263	NEWMAN SIGNS	\$240.42	ROAD & BRIDGE
83264	WEINER'S REPAIR	\$125.41	FARM - MARKET
83265	DUBOIS OIL CO.,INC	\$1,495.68	ROAD & BRIDGE
83266	T&C AIR FILTER CLEANING	\$52.00	ROAD & BRIDGE
83267	MUNICH ELEVATOR & OIL CO.	\$3,214.97	ROAD & BRIDGE
83268	RDO TRUST ACCOUNT #80-5800	\$265.61	ROAD & BRIDGE
83269	GAGE'S REPAIR	\$2,725.40	FARM - MARKET
83270	CLOSE CONSTRUCTION	\$511.50	FARM - MARKET
83271	ND DEPT. OF TRANSPORTATION	\$468.80	ROAD & BRIDGE
83272	VERIZON WIRELESS	\$74.66	EMG MNGR
83273	LANGDON HARDWARE & RENTAL	\$9.39	E-911 PHONE
83274	KAREN KEMPert	\$176.38	EMG MNGR
83275	QUILL CORPORATION	\$63.08	COUNTY AGENT
83276	UNITED COMMUNICATIONS	\$54.27	COUNTY AGENT
83277	XEROX CORPORATION	\$336.63	COUNTY AGENT
83278	NDSU - DEPT 3110	\$88.00	COUNTY AGENT
83279	CAVALIER COUNTY AUDITOR	\$831.56	COUNTY AGENT
83280	CAVALIER RURAL ELECTRIC CO-OP.	\$600.00	SOCIAL SERVICES
83281	UNITED COMMUNICATIONS	\$588.94	SOCIAL SERVICES
83282	QUALITY SPECIALTY PRODUCTS & PRINTING	\$431.88	SOCIAL SERVICES
83283	LANGDON CITY	\$90.50	SOCIAL SERVICES
83284	COMFORT SUITES	\$80.00	SOCIAL SERVICES
83285	LEEVEERS FOODS	\$72.46	SOCIAL SERVICES
83286	LANGDON AMOCO	\$50.00	SOCIAL SERVICES
83287	MELODY KING	\$164.29	SOCIAL SERVICES
83288	AMERIPRIDE	\$45.06	SOCIAL SERVICES
83289	PREMIUM WATERS, INC.	\$104.35	SOCIAL SERVICES
83290	LANGDON DAY CARE CENTER	\$150.00	SOCIAL SERVICES
83291	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
83292	LINDA GEISEN	\$94.09	SOCIAL SERVICES
83293	SUSAN K. (FETSCH) CROCKETT	\$96.39	SOCIAL SERVICES
83294	U.S. POSTAL SERVICE	\$230.00	SOCIAL SERVICES
83295	VISA	\$110.62	SOCIAL SERVICES
83297	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES
83298	OTTER TAIL POWER CO	\$317.30	SOCIAL SERVICES
83299	ND EMA	\$90.00	EMG MNGR
83300	JOHN DEERE FINANCIAL	\$88.92	R&B/WEED
83313	PAM LAFRENZ	\$149.00	TAX DIRECTOR
83315	ND INSURANCE DEPARTMENT	\$300.00	ROAD & BRIDGE

Anita Beauchamp, Clerk of Court, presented her department update. Roger Kram met with the commissioners regarding an overload fine. Pam Lafrenz, Tax Director met with the commissioners and expressed concern about communication issues and work environment.

Terry Johnston, Road Supervisor, met with the commissioners and updated them on progress of the current road projects. The condition of the equipment for the oil crew was discussed, as well as what roads were still left to be crack sealed. Brett Zeis met with the commissioners to request putting up a grain bin approximately 110 feet from the center of the county road at the corner of State Highway 5 and County 39. **Tom Borgen made a motion to allow Zeis to put up the bin, with the understanding that if it does block snow it would be his responsibility to remove the snow, and that the snow would be pushed on to his property around the bin, seconded by Nick Moser, motion carried.**

Marcus Lewis and Lindsey Gellner, CCMH Ambulance, met with the commissioners and presented income and expenses related to the ambulance for the past two years. Lewis was asked to submit an ambulance budget for 2017 and he brought that to the commissioners later in the meeting.

Bruce Lee and Tom Valentine, Fremont Township, as well as Jeff Amoth met with the commissioners regarding Jerry Danielson's residence in Fremont Township not being eligible for a farm exemption. It was decided that Lisa Gellner, Auditor, would get the assessment for 2015 sent out to Jerry Danielson, as well as notice that he will be assessed for 2016. Pam Lafrenz stated she had added the assessment to Jerry Danielson's property for 2016.

The following department updates were presented: Terri Gustafson - Public Health; Vicki Kubat - Recorder; Scott Stewart - State's Attorney; Cindy Stremick - Treasurer; Greg Fetsch - Sheriff; Jill Denault - Social Welfare; Pam Lafrenz - Tax Director. Budgets were presented from the Recorder, Treasurer, and Sheriff. Cindy Stremick, Treasurer, presented the following security of pledges: Choice Financial - balance of \$5,445,551.00, with Choice Financial Pledge Pool of public funds in the amount of \$80,000,000.00; Farmers and Merchants State Bank - balance of \$2,838,236.00, with security of pledges for \$4,144,129.00, and Bank of North Dakota balance of \$79,468.00, which is covered under the \$250,000.00 FDIC insurance. **Nick Moser made a motion to approve security of pledges at Choice Financial and FM Bank, seconded by Richard Ring, motion carried.**

Nick Moser amended the motion to approve the minutes to add "replacement" and omit "new" when referring to the patrol vehicle for the Sheriff's Department, seconded by Richard Ring, motion carried.

Langdon City, represented by Roxanne Hoffarth, Auditor, Cody Schlittenhard, Commissioner, and Quentin Wenzel, Attorney, met with the commissioners and Greg Fetsch, Deputy Sheriff, to discuss the proposed policing contract. There was discussion on the reason for the substantial increase being proposed. It was explained that the increases made in the past number of contracts did not keep up with the increases in expenses related to policing Langdon City. It was explained that the contract supplies 24 hour policing for Langdon City to enforce the city's ordinances. It was decided that the County Commissioners would attend the Langdon City meeting on July 25, 2016 to further discuss the contract.

Angela Plummer, HR, met with the commissioners and reviewed changes made to the Policy Manual, to include the Tobacco Policy and minor changes that have been pointed out by a few departments. Plummer discussed timekeeping with the commissioners and the mandatory changes coming on December 1, 2016 relating to overtime. Plummer stated she would do more research on options for a possible comp-time or flex-time policy to handle the overtime requirements. **Nick Moser made a motion to accept the revised Policy Manual effective July 19, 2016, seconded by Richard Ring, motion carried.**

At 12:00 p.m. Richard Ring made a motion to recess the meeting, seconded by Tom Borgen, motion carried. At 12:57 p.m. Nick Moser made a motion to reconvene the meeting, seconded by Richard Ring, motion carried.

Geoff Bosse, Honeywell, Shannon Duerr, JDA, and Terry Girodat, Maintenance, met with the commissioners and discussed the timeline for the courthouse asbestos removal and boiler pipe project. It was discussed that the timeline for asbestos removal was now delayed until possibly November 1, 2016, and that the low bid for the boiler pipe project was not in compliance. **Tom Borgen made a motion to reject all bids submitted for the boiler pipe project, seconded by Nick Moser, motion carried.** Bosse proposed that the new scope for bidding the boiler pipe project should now include a way to temporarily heat the courthouse during the boiler pipe project. **Nick Moser made a motion to approve the new scope for the boiler pipe project, seconded by Richard Ring, motion carried.**

Shauna Schneider, Cavalier County Water Board, presented their 2017 budget.

The Devils Lake Basin budget was reviewed. **Richard Ring made a motion to approve the budget, seconded by Nick Moser, motion carried.**

At 3:18 p.m., Richard Ring made a motion to adjourn the meeting, seconded by Tom Borgen; motion carried.

*Board of Commissioners
Cavalier County, North Dakota*

Elsie Magnus – Chair

Nicholas Moser – Vice Chairman

Stanley Dick

Tom Borgen

Richard Ring

Attest: Lisa Gellner - Auditor