

## Commissioners Proceedings

On January 5, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session. Richard Ring was not present. Chairperson Elsie Magnus presided and proceeded as follows:

**Nick Moser made a motion to approve the December 15, 2015 minutes, seconded by Tom Borgen; motion carried. Tom Borgen made a motion to approve the December 24, 2015 minutes, seconded by Stanley Dick; motion carried. Nick Moser made a motion, seconded by Tom Borgen to review and approve the following audit of claims; motion carried:**

81722	ND COUNTY COMMISSIONER'S ASSOCIATION	\$1,600.00	COMMISSIONERS
81723	MONTANA-DAKOTA UTILITIES	\$1,307.61	GENERAL
81724	ADVANCED BUSINESS METHODS	\$953.88	CLERK
81725	SOFTWARE INNOVATIONS	\$550.00	AUDITOR
81726	VERIZON WIRELESS	\$74.46	EMERGENCY MNGR
81727	CAVALIER RURAL ELECTRIC CO-OP.	\$250.00	ROAD & BRIDGE
81730	FLEMING, DUBOIS & FLEMING PLLP	\$238.00	STATE'S ATTORNEY
81731	UNITED COMMUNICATIONS	\$580.38	AUDITOR
81732	REARDON OFFICE EQUIPMENT	\$1,934.38	AUDITOR
81733	FLORENCE LIEBERSBACK	\$1,000.00	WEED
81734	VERNON GORNOWICZ	\$1,000.00	WEED
81735	LARRY SEIM	\$1,000.00	WEED
81736	BRIAN BUCHWEITZ	\$687.50	WEED
81737	CARPENTER'S ROCK & GRAVEL CO	\$702.50	WEED
81738	JERRY RATZLAFF	\$313.75	WEED
81739	GEORGE RODER	\$80.00	SOCIAL SERVICES
81740	PARK VILLAGE APARTMENTS	\$647.00	SOCIAL SERVICES
81741	EASY WAY, INC.	\$960.00	SOCIAL SERVICES
81745	STANLEY DICK	\$60.48	COMMISH
81746	RICHARD RING	\$37.26	COMMISH
81747	TOM BORGEN	\$65.34	COMMISH
81748	NDACO RESOURCES GROUP, INC.	\$65.00	COMMISH
81749	ND COUNTY RECORDERS ASSOC.	\$175.00	RECORDER
81750	MID AMERICAN RESEARCH CHEMICAL	\$263.40	GENERAL
81751	INFORMATION TECHNOLOGY DEPT.	\$25,139.34	E-911 CELL PHONE TAX
81752	LANGDON HARDWARE & RENTAL	\$290.91	GENERAL/SHERIFF/R&B
81753	LANGDON CITY	\$274.21	GENERAL/R&B
81754	UNITED COMMUNICATIONS	\$1,575.23	GENERAL
81755	CAVALIER COUNTY TREASURER	\$1,511.87	TAXES
81756	SHANE GALLAGHER	\$45.50	SHERIFF
81757	VERIZON WIRELESS	\$610.22	SHERIFF
81758	MOCIC	\$100.00	SHERIFF
81759	LEXIPOL LLC	\$2,475.00	SHERIFF
81760	QUALITY SPECIALTY PRODUCTS & PRINTING	\$41.23	SHERIFF
81761	KEVIN FINNISON	\$20.01	SHERIFF
81762	CARQUEST OF LANGDON	\$18.99	SHERIFF
81763	LEEVEFS FOODS	\$16.98	SHERIFF
81764	SCHROEDER FURNITURE	\$79.00	SHERIFF
81765	D & B MOTORS	\$244.40	SHERIFF
81766	ADVANCED BUSINESS METHODS	\$192.36	SHERIFF
81767	STONE'S MOBILE RADIO, INC.	\$104.86	SHERIFF

81768	FARMERS & MERCHANTS STATE BANK	\$80,145.02	ROAD & BRIDGE
81769	NORTHEAST REGIONAL WATER	\$45.90	ROAD & BRIDGE
81770	MIKKELSEN BROS. CONSTRUCTION	\$1,128.00	ROAD & BRIDGE
81771	WALHALLA BUILDING CENTER	\$426.56	ROAD & BRIDGE
81772	STUTSMAN COUNTY	\$218.50	STATE'S ATTORNEY
81773	INDUSTRIAL BUILDERS INC.	\$26,477.07	ROAD & BRIDGE
81774	DOT	\$548.51	ROAD & BRIDGE
81775	DOT	\$3,836.50	ROAD & BRIDGE
81776	KADRMAS, LEE, & JACKSON INC.	\$23,311.64	ROAD & BRIDGE
81777	ERLING'S OIL, INC.	\$507.00	ROAD & BRIDGE
81778	DALGLIESH ENTERPRISES	\$1,000.00	ROAD & BRIDGE
81779	VALLEY TRUCK PARTS & SERVICE, INC	\$448.74	ROAD & BRIDGE
81780	CLYDE FARM SERVICE & SUPPLY	\$92.05	ROAD & BRIDGE
81781	JOHN DEERE FINANCIAL	\$158.07	ROAD & BRIDGE
81782	BUD'S SERVICE PRODUCTS	\$40.00	ROAD & BRIDGE
81783	RICHARD'S WELDING, INC.	\$915.60	ROAD & BRIDGE
81784	BRUCE PAULSON	\$97.65	ROAD & BRIDGE
81785	BUTLER MACHINERY CO.	\$2,455.62	ROAD & BRIDGE
81786	UNITED COMMUNICATIONS	\$87.90	EMERGENCY MNGR
81787	JOHNSON & JOHNSON INVESTIGATIONS	\$200.00	VSO
81788	ROBERT MACKALL	\$131.25	VSO
81789	UNITED COMMUNICATIONS	\$47.70	COUNTY AGENT
81790	CAVALIER COUNTY AUDITOR	\$210.25	COUNTY AGENT
81791	LAQUINTA INNS & SUITES	\$152.21	WEED
81792	STANLEY DICK	\$45.00	SOCIAL SERVICES
81793	TOM BORGAN	\$45.00	SOCIAL SERVICES
81794	VERA MCINTOSH	\$45.00	SOCIAL SERVICES
81795	RICHARD FLANDERS	\$45.00	SOCIAL SERVICES
81796	TED DAHL	\$45.00	SOCIAL SERVICES
81797	NDSU EXT SERVICE	\$10.00	SOCIAL SERVICES
81798	UNITED COMMUNICATIONS	\$589.87	SOCIAL SERVICES
81799	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
81800	JILL DENAULT	\$35.86	SOCIAL SERVICES
81801	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
81802	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES

Cindy Stremick, Treasurer, visited with the commissioners regarding Motor Vehicle training the end of January that her office need to attend. The commissioners asked Stremick to try to find somebody to come in and cover the office, if possible.

Terry Johnston, Road Supervisor, gave the commissioners a project status report from KLJ, and discussed upcoming road projects. Johnston also showed the commissioners a copy of a Gravel Road Construction and Maintenance Guide he had received from Upper Great Plains Transportation Institute. The commissioners asked Johnston to get copies for all of their districts.

The Road and Bridge Excess Levy was discussed. **Stanley Dick made a motion, seconded by Nick Moser, to put a 5-year extension of the Road and Bridge 10 mill excess levy on the 2016 Primary Election ballot. There was a roll call vote, with all commissioners voting in favor, motion carried.** It was decided that a road project plan for the excess levy would be discussed at the February 2, 2016 commission meeting.

Pam Lafrenz, Tax Director, met with the commissioners and discussed the progress on getting parcel information to Vanguard. Lafrenz stated with Vanguard needing information to start the parcel create for the county, and all the extra state requirements being implemented right now, she was in need of some part-time temporary help in her office at this time. The commissioners agreed she could go ahead and advertise for a part-time temporary position.

The members of the Cavalier County Soils Committee were reviewed. It was determined that the terms were expired for committee members from District 1 and District 2. In response to an ad in the newspaper, Tom Valentine submitted a letter of interest; Stanley Dick and Nick Moser stated Chad Henderson was willing to be on the committee as well. **Stanley Dick made a motion, seconded by Tom Borgen, to appoint Chad Henderson (District 1) and Tom Valentine (District 2) as Soils Committee Members.** The terms for all Soils Committee members will be discussed at the January 19, 2016 commission meeting.

There was discussion on the new certification requirements for the township/city assessors, and what the assessors would get paid if the county were to charge the townships/cities for an assessor. It was also discussed how the county would determine where all the farm residences are throughout the county, as most of them are not identified in the taxation program when they are tax exempt. Stanley Dick asked Pam Lafrenz, Tax Director, to have a meeting with the assessors to see if they wanted to continue with the assessor training, and possibly get the assessors to help identify where the farm residences are located.

**Tom Borgen made a motion, seconded by Stanley Dick, to transfer \$32,877.02 from County General Fund to Road and Bridge Fund (CD funds used for gravel), motion carried. Nick Moser made a motion, seconded by Stanley Dick, to transfer \$9,728.25 from County General Fund to Farm to Market Fund (CD funds used for gravel), motion carried. Nick Moser made a motion, seconded by Stanley Dick, to transfer \$1,545.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried. Stanley Dick made a motion, seconded by Tom Borgen, to transfer \$1,695.63 from 911 Cell Fund to County General Fund, motion carried. Nick Moser made a motion, seconded by Tom Borgen, to transfer \$1,695.63 from 911 Land Fund to County General Fund, motion carried. Tom Borgen made a motion, seconded by Stanley Dick, to transfer \$4,850.00 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.**

Cameron Sillers, attorney representing Cavalier County, met with the commissioners and presented Findings of Fact and Conclusions of Law on the Tom Valentine abatement hearing on December 1, 2015. **Stanley Dick made a motion to approve the Findings of Fact as presented, seconded by Tom Borgen, motion carried.**

Scott Stewart, State's Attorney, met with the commissioners and reviewed a new Agreement with Angela Butts, dba Plummer Human Resources, to clarify her contract of services to the county. **Stanley Dick made a motion to rescind the prior Agreement (dated December 15, 2015) and accept the new Agreement (dated January 5, 2016), seconded by Nick Moser. There was a roll call vote, with all commissioners voting in favor, motion carried.** Angela Butts was at the meeting and signed the new Agreement with Elsie Magnus, Chair.

At 12:10 p.m., Stanley Dick made a motion to adjourn the meeting, seconded by Tom Borgen; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Elsie Magnus - Chair

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Nicholas Moser - Vice Chairman

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Stanley Dick

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Tom Borgen

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Richard Ring

Attest:

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Lisa Gellner - Auditor