

## Commissioners Proceedings

On December 20, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairman Nick Moser presided and proceeded as follows:

Rick Ring made a motion to approve the minutes, seconded by Elsie Magnus; motion carried. Stanley Dick made a motion, seconded by Dave Zeis to review and approve the following audit of claims; motion carried:

84103	CAVALIER COUNTY MVD	\$5.00	FARM - MARKET
84115	ASTORIA HOTEL	\$96.30	WEED
84116	JAMES MAGNUSSON	\$108.50	VSO
84117	JAMES MAGNUSSON	\$184.82	VSO
84118	ND ASSOCIATION OF COUNTIES	\$721.92	E-911 PHONE EXCISE TAX
84122	STANLEY DICK	\$129.06	COMMISSIONERS
84123	ND ASSOCIATION OF COUNTIES	\$1,600.00	COMMISSIONERS
84124	LEEVERS FOODS	\$32.95	COMMISSIONERS
84125	PREMIUM WATERS, INC.	\$27.50	CLERK
84126	QUALITY SPECIALTY PRODUCTS & PRINTING	\$4.00	CLERK
84127	QUALITY SPECIALTY PRODUCTS & PRINTING	\$36.45	CLERK
84128	REARDON OFFICE EQUIPMENT	\$32.30	CLERK
84129	REARDON OFFICE EQUIPMENT	\$153.55	CLERK
84130	LANGDON HARDWARE & RENTAL	\$79.99	CLERK
84131	UNITED COMMUNICATIONS	\$610.00	CLERK
84132	SPORTS AWARDS COMPANY	\$95.50	AUDITOR
84133	C & M HOME MARKETING	\$104.95	TREASURER
84134	KARRY KRAHN	\$10.80	ASSESSOR
84135	TYLER TECHNOLOGIES, INC.	\$3,145.93	RECORDER
84136	MOBILE BINDERS	\$225.34	RECORDER
84138	SIDWELL	\$10,330.00	TAX DIRECTOR
84139	JOSH PLUMMER	\$999.00	CUSTODIAN
84140	MID AMERICAN RESEARCH CHEMICAL	\$1,179.85	GENERAL
84141	ELECTION SYSTEMS & SOFTWARE	\$5,414.20	ELECTIONS
84142	ND SECRETARY OF STATE	\$5,752.29	ELECTIONS
84143	LANGDON BLDG. CENTER	\$10.46	ELECTIONS
84144	REARDON OFFICE EQUIPMENT	\$2,104.36	ELECTIONS
84145	MOSTAD INSURANCE SERVICES	\$396.00	NON-DEPT
84146	WALLACE HAWKEN	\$1,500.00	GENERAL
84147	PREMIUM WATERS, INC.	\$119.50	GENERAL
84148	ND ASSOCIATION OF COUNTIES	\$8,621.00	GENERAL
84149	LISA GELLNER	\$66.00	GENERAL
84150	COMFORT INN	\$491.40	SHERIFF
84151	GABE JOHNSTON	\$80.00	SHERIFF
84152	AT&T MOBILITY	\$696.63	SHERIFF
84153	FARMERS UNION OIL CO	\$1,454.73	SHERIFF
84154	GABE JOHNSTON	\$18.00	SHERIFF
84155	OFFICE DEPOT	\$389.99	SHERIFF
84156	D & B MOTORS	\$72.65	SHERIFF
84157	SENIOR MEALS AND SERVICES	\$529.50	SHERIFF
84158	COUNTY OF GRAND FORKS	\$6,300.00	SHERIFF
84159	LAKE REGION LAW ENFORCEMENT CENTER	\$2,389.99	SHERIFF

84160	LEEVEFS FOODS	\$20.50	SHERIFF
84161	RELIANCE	\$100.00	SHERIFF
84162	US FOODS, INC.	\$73.18	SHERIFF
84163	GALLS, LLC	\$48.56	SHERIFF
84164	KEEPRS, INC	\$53.98	SHERIFF
84165	CODE 4 SERVICES LLC	\$3,692.69	SHERIFF
84166	ADVANCED BUSINESS METHODS	\$216.88	SHERIFF
84167	CODE 4 SERVICES LLC	\$140.45	SHERIFF
84168	DIGITAL-ALLY	\$40.00	SHERIFF
84169	SIGN IT	\$485.00	SHERIFF
84170	CARLA SYMONS	\$587.02	DISPATCHERS
84171	APCO	\$200.00	DISPATCHERS
84172	PREMIUM WATERS, INC.	\$31.17	DISPATCHERS
84173	MONTANA-DAKOTA UTILITIES	\$453.32	GENERAL/SHERIFF/R&B
84174	LANGDON CITY	\$288.65	GENERAL/R&B
84175	UNITED COMMUNICATIONS	\$1,287.21	GENERAL
84176	VERIZON WIRELESS	\$216.08	GENERAL/HR/R&B/WEED
84177	INFORMATION TECHNOLOGY DEPT.	\$3,246.11	GENERAL
84178	ADVANCED BUSINESS METHODS	\$589.95	CLERK/AUD/RECORD/F-M
84179	COUNTRY MEDIA, INC.	\$800.32	COMMISH/ELECTION
84180	LANGDON AMOCO	\$881.10	GENERAL/F-M/R&B
84182	LANGDON HARDWARE & RENTAL	\$335.15	GENERAL
84183	CHRISTIE MOTOR SALES, INC.	\$202.79	SHERIFF/F-M
84184	EASY WAY, INC.	\$475.88	F-M/R&B
84185	CLOSE CONSTRUCTION	\$1,575.00	FARM - MARKET
84186	BUD'S SERVICE PRODUCTS	\$80.00	FARM - MARKET
84187	SIGN IT	\$374.50	FARM - MARKET
84188	CAVALIER RURAL ELECTRIC CO-OP.	\$76.86	ROAD & BRIDGE
84189	NORTHEAST REGIONAL WATER	\$45.84	ROAD & BRIDGE
84191	NEWMAN SIGNS	\$927.04	ROAD & BRIDGE
84193	WALHALLA BUILDING CENTER	\$8.80	ROAD & BRIDGE
84194	DUBOIS OIL CO.,INC	\$1,389.85	ROAD & BRIDGE
84195	ERLING'S OIL, INC.	\$128.99	ROAD & BRIDGE
84196	FARMERS UNION OIL CO	\$3,299.62	ROAD & BRIDGE
84197	SHAWN AMUNDSON	\$120.00	ROAD & BRIDGE
84198	WILLIAM J. BACKES	\$240.00	ROAD & BRIDGE
84199	JASON ESTENSON	\$120.00	ROAD & BRIDGE
84200	ROBERT HALL	\$140.00	ROAD & BRIDGE
84201	SHAWN HALL	\$240.00	ROAD & BRIDGE
84202	CHRIS LUNDEBY	\$60.00	ROAD & BRIDGE
84203	KENT MIKKELSEN	\$240.00	ROAD & BRIDGE
84204	KEVIN MIKKELSEN	\$240.00	ROAD & BRIDGE
84205	BRUCE PAULSON	\$120.00	ROAD & BRIDGE
84206	SHELDON ROMFO	\$240.00	ROAD & BRIDGE
84207	RICK ROSTVET	\$180.00	ROAD & BRIDGE
84208	BRUCE WIRTH	\$120.00	ROAD & BRIDGE
84209	PHIL WOLD	\$240.00	ROAD & BRIDGE
84210	BUTLER MACHINERY CO.	\$2,833.00	ROAD & BRIDGE
84212	CLYDE FARM SERVICE & SUPPLY	\$15.10	ROAD & BRIDGE
84213	DAHL TRUCK & AUTO	\$10,959.31	ROAD & BRIDGE
84214	H. E. EVERSON CO	\$228.06	ROAD & BRIDGE
84215	JOHN DEERE FINANCIAL	\$2,931.66	ROAD & BRIDGE
84216	MAC'S INC.	\$39.43	ROAD & BRIDGE
84217	RDO TRUST ACCOUNT #80-5800	\$1,793.36	ROAD & BRIDGE

84218	GLADEN CONSTRUCTION	\$53,517.68	ROAD & BRIDGE
84219	GLADEN CONSTRUCTION	\$57,673.89	ROAD & BRIDGE
84220	GLADEN CONSTRUCTION	\$24,397.54	ROAD & BRIDGE
84221	KADRMAS, LEE, & JACKSON INC.	\$20,691.69	F-M/R&B
84222	VERIZON WIRELESS	\$74.58	EMG MNGR
84223	OFFICE DEPOT	\$195.83	EMG MNGR
84224	SCHROEDER FURNITURE	\$269.00	EMG MNGR
84225	UNITED COMMUNICATIONS	\$296.44	EMG MNGR
84226	NDC	\$16.40	E-911 PHONE EXCISE TAX
84227	POLAR COMMUNICATIONS	\$332.16	E-911 PHONE EXCISE TAX
84228	ANITHA CHIRUMAMILLA	\$250.56	COUNTY AGENT
84229	MACINE A LUKACH	\$179.28	COUNTY AGENT
84230	UNITED COMMUNICATIONS	\$58.82	COUNTY AGENT
84231	NDEAFCS	\$115.00	COUNTY AGENT
84232	XEROX CORPORATION	\$229.78	COUNTY AGENT
84233	NDSU - DEPT 3110	\$59.00	COUNTY AGENT
84234	REARDON OFFICE EQUIPMENT	\$1,198.00	COUNTY AGENT
84235	BREAD PAN	\$6.99	COUNTY AGENT
84236	LEEVERS FOODS	\$21.68	COUNTY AGENT
84237	CLAIR MOEN	\$202.82	VSO
84238	C & M HOME MARKETING	\$70.00	VSO
84239	LEON PEDERSON	\$285.12	WEED CONTROL
84240	RAMADA BISMARCK HOTEL	\$69.00	WEED CONTROL
84241	JOSH PLUMMER	\$175.00	WEED CONTROL
84242	DAHL TRUCK & AUTO	\$9.75	WEED CONTROL
84243	DORIS BODNAR	\$400.00	WEED CONTROL
84244	BRIAN BUCHWEITZ	\$900.00	WEED CONTROL
84245	CARPENTER ROCK & GRAVEL COMPANY	\$1,000.00	WEED CONTROL
84246	JIM EAGAN	\$1,000.00	WEED CONTROL
84247	LARRY SEIM	\$1,000.00	WEED CONTROL
84248	PAUL SPENST	\$1,000.00	WEED CONTROL
84249	GERALD URLAUB	\$500.00	WEED CONTROL
84250	ROBERT URLAUB	\$500.00	WEED CONTROL
84251	TED DAHL	\$45.00	SOCIAL SERVICES
84252	VERA MCINTOSH	\$45.00	SOCIAL SERVICES
84253	STATESIDE SERVICES INC	\$959.00	SOCIAL SERVICES
84254	LINDA GEISEN	\$101.78	SOCIAL SERVICES
84255	LANGDON CITY	\$87.25	SOCIAL SERVICES
84256	UNITED COMMUNICATIONS	\$632.02	SOCIAL SERVICES
84257	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
84258	JS VENDING INC.	\$75.61	SOCIAL SERVICES
84259	LANGDON HARDWARE & RENTAL	\$19.98	SOCIAL SERVICES
84260	LEEVERS FOODS	\$11.98	SOCIAL SERVICES
84261	SECRETARY OF STATE	\$36.00	SOCIAL SERVICES
84262	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
84263	PREMIUM WATERS, INC.	\$40.00	SOCIAL SERVICES
84264	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
84265	LANGDON DAY CARE CENTER	\$52.54	SOCIAL SERVICES
84266	JILL DENAULT	\$200.00	SOCIAL SERVICES
84267	ASKEW FUNERAL HOMES	\$2,600.00	SOCIAL SERVICES
84268	DOMESTIC VIOLENCE & ABUSE CENTER	\$6,000.00	SOCIAL SERVICES
84269	PEMBINA COUNTY SOCIAL SERVICES	\$7,124.83	SOCIAL SERVICES

In Open Discussion, Macine Lukach presented the commissioners with the North Dakota Extension Service 2016 Annual Highlights booklet. Stanley Dick updated the rest of the commission on the Association of Counties Meeting that he recently attended and provided information on several pieces of legislation that were being reviewed. Karen Kempert gave an update on Emergency Management and various project funding.

Nick Moser noted that the January 3<sup>rd</sup> and January 17<sup>th</sup> commission meetings are scheduled directly after holidays. He reminded the commission that the meetings on those days would begin at 1:00 p.m. rather than 8:30 a.m. Due to scheduling conflicts, the Cavalier County Commission Meeting on January 3<sup>rd</sup> was moved to January 5<sup>th</sup> at 1:00 pm.

**Dave Zeis made a motion, seconded by Rick Ring, to transfer \$1,570.00 from Road and Bridge Fund to Road and Bridge Equipment Fund, motion carried. Elsie Magnus made a motion, seconded by Stanley Dick, to transfer \$675.00 from Road and Bridge Fund to Road and Bridge Equipment Fund, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners and gave updates on three culverts that had been scheduled for work in 2016. The intersection of Hwy 5 and County Road 39 was also discussed as it continues to be a nuisance for snow buildup and removal. Terry will contact the State to see if they are able to assist in cleaning out the snow.

A late bid was received for the Dodge van. After some discussion, **Elsie Magnus moved to reject the bid of \$200, seconded by Stanley Dick, motion carried.**

Stanley Dick requested the County's traffic counters be placed on each side of the entrance to Munich near County Road 24 in the spring.

**Elsie Magnus made a motion to approve a Liquor License for Frost Fire Mountain, seconded by Dave Zeis; motion carried.**

Terry Girodat, Maintenance, presented a contract from Cummins to perform maintenance for 3 years on the generator in the Sheriff's Department. **Dave Zeis made a motion to approve the contract with payment for the full three years, seconded by Elsie Magnus; motion carried.**

Girodat also stated that there are several sinks in the Courthouse that are not working correctly. The commissioners directed him to have the sinks worked on as soon as possible.

**Rick Ring made a motion to approve the JDA Board appointments as recommended by the JDA, seconded by Stanley Dick; motion carried.**

The roadmen were in for their semi-annual update with the Commissioners. The Commissioners thanked all the roadmen and snowplow operators for their hard work during the snowstorm in the first week of December. There was discussion on equipment conditions and the priority of replacement. The commissioners also requested that the roadmen choose a representative to be added to the Salary Committee along with Terry Johnston, Road Supervisor.

Vicki Kubat, County Recorder, met with the commissioners to discuss coverage for her office on June 6-8, 2017, as she is attending a convention and her deputy will also be gone during that time period. There may be other dates as well that come up and Kubat will be enlisting help from outside her department to ensure the Recorder's Office is open and available to the public. Kubat also updated the commissioners on a possible project to have all documents scanned in order to give ease of access and more efficiency within the department. She will be scheduling a presentation for the commissioner to review in early 2017.

Kubat informed the commission that several courthouse employees had recently delivered Senior Meals voluntarily during their lunch hour and discussed the opportunity to have more employees participate in the program. The commissioners encouraged county employees to volunteer during their lunch break. It was also discussed that the courthouse employees have chosen to donate their personal funds to two causes this holiday season: The Kids Hunger Project and the Langdon Day Care Center. The commissioners were invited to participate in giving to these collections with the rest of the employees.

The Soils Committee presented a recommendation to the Commissioners that the base soil PI be reduced to 29 with no modifiers allowed for 2017. **Stanley Dick moved to accept the recommendation of a base soil PI of 29, seconded by Rick Ring; motion carried. After additional discussion, Rick Ring moved to eliminate all modifiers for 2017, seconded by Elsie Magnus; motion carried.**

Lisa Jacobson requested that the Soils Committee members be paid retroactively for the meetings they have already attended. The commissioners tabled the issue until they have more information on how other boards are compensated and the ramifications of said compensation.

At 11:35, Rick Ring made a motion to adjourn the meeting, seconded by Dave Zeis; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Nick Moser - Chairman

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Stanley Dick - Vice Chairman

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Richard Ring

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David Zeis

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Elsie Magnus

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Attest: Lisa Gellner - Auditor