

## Commissioners Proceedings

On April 5, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Richard Ring made a motion to approve the minutes, seconded by Tom Borgen; motion carried. Richard Ring made a motion, seconded by Nick Moser to review and approve the following audit of claims; motion carried:

82575	TOM BORGEN	\$35.10	COMMISSIONERS
82576	STANLEY DICK	\$92.88	COMMISSIONERS
82577	NICK MOSER	\$209.92	COMMISSIONERS
82578	INSTITUTE OF LOCAL GOVT	\$400.00	COMMISSIONERS
82579	JOHNSON DRYWALL	\$1,800.00	CLERK
82580	LES WELSH	\$1,200.00	CLERK
82581	QUALITY SPECIALTY PRODUCTS & PRINTING	\$43.72	AUDITOR
82582	SOFTWARE INNOVATIONS	\$550.00	AUDITOR
82583	REARDON OFFICE EQUIPMENT	\$7.98	RECORDER
82584	VICKI KUBAT	\$91.00	DOC PRESERVE FUND
82585	BISMARCK RAMKOTA HOTEL	\$259.20	AUDITOR/EMG MNGR
82586	LANGDON CITY	\$289.63	GENERAL/R&B
82587	UNITED COMMUNICATIONS	\$1,796.56	GENERAL
82588	VERIZON WIRELESS	\$216.16	GENERAL/WEED/F-M
82589	COUNTRY MEDIA, INC.	\$455.00	COMMISH/F-M
82590	MATTHEW-BENDER & CO. INC.	\$229.51	COMMISH/CLERK/ST ATTY/SHERIFF
82591	LANGDON HARDWARE & RENTAL	\$73.21	GENERAL/R&B
82592	WITZEL CONSTRUCTION LLC	\$785.00	GENERAL/R&B
82593	MOSTAD INSURANCE SERVICES	\$36,858.00	GENERAL/WELFARE/VSO/WEED
82594	CARQUEST OF LANGDON	\$159.35	GENERAL/R&B
82595	SHANE GALLAGHER	\$309.32	SHERIFF
82596	ZEE MEDICAL SERVICE	\$90.35	SHERIFF
82597	VERIZON WIRELESS	\$618.40	SHERIFF
82598	ND STATE RADIO COMMUNICATIONS	\$120.00	SHERIFF
82599	OFFICE DEPOT	\$75.48	SHERIFF
82600	D & B MOTORS	\$72.65	SHERIFF
82601	CHRISTIE MOTOR SALES, INC.	\$41.89	SHERIFF
82602	SENIOR MEALS AND SERVICES	\$406.50	SHERIFF
82603	HONEYWELL INTERNATIONAL INC.	\$2,422.40	SHERIFF
82604	REDWOOD TOXICOLOGY LABORATORY	\$153.50	SHERIFF
82605	STEIN AUTO BODY, INC.	\$50.00	SHERIFF
82606	CHOICE FINANCIAL GROUP	\$51,790.62	ROAD & BRIDGE
82607	NORTHEAST REGIONAL WATER	\$56.10	ROAD & BRIDGE
82608	NORTH COUNTRY HEATING & A/C	\$145.77	ROAD & BRIDGE
82609	EASY WAY, INC.	\$78.00	ROAD & BRIDGE
82610	MAC'S INC.	\$115.56	ROAD & BRIDGE
82611	KEVIN MIKKELSEN	\$852.93	ROAD & BRIDGE
82612	LANGDON AMOCO	\$97.35	GENERAL/F-M
82613	ERLING'S OIL, INC.	\$260.52	ROAD & BRIDGE
82614	WALHALLA COOP OIL CO.	\$72.29	ROAD & BRIDGE
82615	CLYDE FARM SERVICE & SUPPLY	\$455.45	ROAD & BRIDGE
82616	DAHL TRUCK & AUTO	\$60.00	ROAD & BRIDGE

82617	SNOW WHEEL SYSTEM, INC	\$461.58	ROAD & BRIDGE
82618	KADRMAS, LEE, & JACKSON INC.	\$68,253.57	F-M/R&B
82619	UNITED COMMUNICATIONS	\$56.97	EMG MNGR
82620	REARDON OFFICE EQUIPMENT	\$59.95	EMG MNGR
82621	TERRY GIRODAT	\$180.00	E-911 PHONE TAX
82622	LANGDON AMOCO	\$106.57	VSO
82623	VICTOR HECK	\$67.50	VSO
82624	ROBERT MACKALL	\$105.00	VSO
82625	MONICA PORTERFIELD	\$60.00	VSO
82626	JANE HAYEN	\$311.18	COUNTY AGENT
82627	NDSU AG COMM - DEPT 7070	\$100.00	COUNTY AGENT
82628	CONSOLIDATED PLASTICS COMPANY INC	\$273.09	COUNTY AGENT
82629	QUILL CORPORATION	\$61.65	COUNTY AGENT
82630	KATHY GEWANT	\$175.00	COUNTY AGENT
82631	MACINE A LUKACH	\$281.98	COUNTY AGENT
82632	LEON PEDERSON	\$285.12	WEED CONTROL
82633	RAMADA BISMARCK HOTEL	\$80.10	WEED CONTROL
82634	COUNTRY MEDIA, INC.	\$99.00	WEED CONTROL
82635	REARDON OFFICE EQUIPMENT	\$467.99	WEED CONTROL
82636	JOHNSON & JOHNSON INVESTIGATIONS	\$50.00	WEED CONTROL
82637	COMFORT SUITES	\$80.00	SOCIAL SERVICES
82638	UNITED COMMUNICATIONS	\$665.72	SOCIAL SERVICES
82639	UNITED COMMUNICATIONS	\$1,261.97	SOCIAL SERVICES
82640	JOSH PLUMMER	\$520.00	SOCIAL SERVICES
82641	QUILL CORPORATION	\$70.94	SOCIAL SERVICES
82642	JS VENDING INC.	\$51.71	SOCIAL SERVICES
82643	QUALITY SPECIALTY PRODUCTS & PRINTING	\$35.45	SOCIAL SERVICES
82644	JAN F. STEIN	\$2,000.00	SOCIAL SERVICES
82645	ADVANCED BUSINESS METHODS	\$226.55	SOCIAL SERVICES
82648	ND ASSOCIATION OF COUNTIES	\$180.00	COMMISH/AUD/CLERK

**Tom Borgen made a motion, seconded by Stanley Dick, to transfer \$27,000.00 from County Poor Fund to Social Welfare Fund, motion carried. Stanley Dick made a motion, seconded by Nick Moser, to transfer \$1,308.90 from Road and Bridge Fund to Road and Bridge Excess Levy Fund, motion carried. Nick Moser made a motion, seconded by Stanley Dick, to transfer \$130.89 from Road and Bridge Fund to Road and Bridge Equipment Replacement Fund, motion carried.**

Terry Johnston, Road Supervisor, met with the commissioners as well as Josh Roppel. Roppel, was requesting a variance to put trees on the west and north side of his yard in the NW¼ 14-161-59. The trees would be located 70 feet from the center of County Road 33. After reviewing any snow issues from the current trees in the yard and determining that there was not been any trouble with snow blocking the road, **Nick Moser made a motion to approve the variance for planting trees, seconded by Richard Ring, motion carried.**

Johnston presented a load limit map which KLJ had prepared for county roads in Cavalier County. Johnston stated he would send a copy of the map out to each elevator in the county, as well as post it on the county's website.

Stanley Dick brought up the dust control on the north side of Munich. Dick stated that Munich City is requesting the county to pay half of the dust control for 2016, with the remainder to be split between Munich City and its residence. It was decided to wait to make a decision until the cost of the dust control has been quoted.

**Nick Moser made a motion to approve a raffle permit for CCMH Foundation for a golf tournament to be held at the Langdon Country Club, seconded by Richard Ring, motion carried.**

In reviewing the property on the ND Insurance Reserve Fund policies, it was decided to have Mostad Insurance come to the next meeting to review the county's insurance coverage.

The following semi-annual department updates were presented: Shannon Duerr - JDA; Karen Kempert - Emergency Manager/911 Coordinator; Leon Hiltner-VSO; and Terry Girodat - Maintenance. The Extension Office submitted a written update to the commission, Weed and Water Board were scheduled for the next commission meeting, due to scheduling conflicts.

Karen Kempert, Emergency Manager, informed the commissioners that April 10-16, 2016 is National Public Safety Telecommunicators Week and asked the commissioners to sign a proclamation recognizing the dispatchers of Cavalier County. **Nick Moser made a motion to sign a Proclamation acknowledging the dispatchers of Cavalier County during National Public Safety Telecommunicators Week, seconded by Stanley Dick, motion carried.** Elsie Magnus signed the Proclamation as Chairperson of the Cavalier County Commission.

Terry Johnston, Road Supervisor, informed the commission that there was a culvert (60'X18") on County 32 in Storlie Township (SW¼ of Section 34), which is needing to be replaced. Johnston asked if he should contact Mikkelsen Bros. to install the culvert. **Nick Moser made a motion to have Mikkelsen Bros. replace the culvert, seconded by Stanley Dick, motion carried.**

Stanley Dick stated that CAT is discontinuing their line of truck, and suggested that if the county was to purchase another snow plow truck, the discounted trucks being sold might be an opportunity for the county.

**Tom Borgen made a motion, seconded by Stanley Dick, to do sign a Resolution for National County Government Month in April, motion carried.** Elsie Magnus signed the Resolution as Chairperson of the Cavalier County Commission.

Certification and Re-certification for CPR/AED/First Aid for county employees was discussed. The commissioners agreed to pay the cost, and encourage all county employees to take the courses for certification.

At 11:30 a.m., Stanley Dick made a motion to adjourn the meeting, seconded by Richard Ring; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

---

Elsie Magnus - Chair

---

Nicholas Moser - Vice Chairman

---

Stanley Dick

---

Tom Borgen

---

Richard Ring

Attest:

---

Lisa Gellner - Auditor