

## Commissioners Proceedings

On April 19, 2016, at 8:30 a.m. the Board of Commissioners of Cavalier County, North Dakota, met at the Cavalier County Courthouse in regular session, with all members present. The commissioners began the meeting with the Pledge of Allegiance. Chairperson Elsie Magnus presided and proceeded as follows:

Nick Moser made a motion to approve the minutes, seconded by Stanley Dick; motion carried. Tom Borgen made a motion, seconded by Stanley Dick to review and approve the following audit of claims; motion carried:

82650	NORTH STAR COOP	\$150.00	SOCIAL SERVICES
82654	CANAD INNS	\$80.10	COMMISSIONERS
82655	STANLEY DICK	\$51.30	COMMISSIONERS
82656	ELSIE MAGNUS	\$340.08	COMMISSIONERS
82657	RICHARD RING	\$58.86	COMMISSIONERS
82658	US FOODS, INC.	\$78.04	COMMISSIONERS
82659	PREMIUM WATERS, INC.	\$36.85	CLERK
82660	REARDON OFFICE EQUIPMENT	\$32.59	CLERK
82661	LISA GELLNER	\$312.00	AUDITOR
82662	ALTRU HEALTH SYSTEM	\$47.50	STATE'S ATTORNEY
82663	WEST PAYMENT CENTER	\$201.91	STATE'S ATTORNEY
82664	VICKI KUBAT	\$328.20	RECORDER
82665	BANK OF AMERICA	\$100.64	TAX DIRECTOR
82666	SAMSON ELECTRIC LTD.	\$951.17	GENERAL
82667	STATE INDUSTRIAL PRODUCTS	\$585.37	GENERAL
82668	QUALITY SPECIALTY PRODUCTS & PRINTING	\$1,804.39	ELECTIONS
82669	ANGELA PLUMMER	\$648.00	NON-DEPT
82670	PREMIUM WATERS, INC.	\$256.55	NON-DEPT
82671	KEVLOTT TESTING SERVICES	\$75.00	NON-DEPT
82672	BISMARCK RAMKOTA HOTEL	\$640.80	COMMISH/AUD/RECORD
82673	INFORMATION TECHNOLOGY DEPT.	\$1,888.05	GENERAL
82674	MATTHEW-BENDER & CO. INC.	\$229.51	COMMISH/CLERK/ST ATTY/SHERIFF
82675	OTTER TAIL POWER CO	\$2,076.56	GENERAL/R&B
82676	PAUL PODHRADSKY	\$71.25	SHERIFF
82677	FARMERS UNION OIL CO	\$1,162.85	SHERIFF
82678	THE CAR CLINIC	\$309.58	SHERIFF
82679	MID-CONTINENT CABLE CO.	\$71.35	SHERIFF
82680	US FOODS, INC.	\$31.99	SHERIFF
82681	PREMIUM WATERS, INC.	\$95.40	DISPATCHERS
82682	GREGORY FETSCH	\$12.45	SHERIFF
82683	BREAD PAN	\$13.50	SHERIFF
82684	STEIN AUTO BODY, INC.	\$2,870.45	SHERIFF
82685	STONE'S MOBILE RADIO, INC.	\$909.44	SHERIFF
82686	CAVALIER RURAL ELECTRIC CO-OP.	\$68.50	ROAD & BRIDGE
82687	CLARK CONSTRUCTION	\$550.00	FARM - MARKET
82689	MUNICH ELEVATOR & OIL CO.	\$38.48	ROAD & BRIDGE
82690	FARMERS UNION OIL CO	\$602.28	R&B/F-M
82691	ERLING'S OIL, INC.	\$1,213.90	ROAD & BRIDGE
82692	BUTLER MACHINERY CO.	\$4,246.24	ROAD & BRIDGE
82693	JOHN DEERE FINANCIAL	\$1,105.28	ROAD & BRIDGE
82694	BUTLER MACHINERY CO.	\$530.04	ROAD & BRIDGE
82695	VERIZON WIRELESS	\$74.61	EMG MNGR
82696	CAVALIER COUNTY TREASURER	\$6.79	EMG MNGR
82697	CAVALIER COUNTY AUDITOR	\$8.45	EMG MNGR
82698	RON BARTA	\$30.00	VSO
82699	RON BARTA	\$71.25	VSO
82700	RENEE IVESDAL	\$82.50	VSO
82701	RENEE IVESDAL	\$71.25	VSO

82702	CURTIS STEINOLFSON	\$135.00	VSO
82703	VICTOR HECK	\$56.25	VSO
82704	MACINE A LUKACH	\$77.76	COUNTY AGENT
82705	ANITHA CHIRUMAMILLA	\$506.79	COUNTY AGENT
82706	UNITED COMMUNICATIONS	\$72.98	COUNTY AGENT
82707	CAVALIER COUNTY AUDITOR	\$534.08	COUNTY AGENT
82708	XEROX CORPORATION	\$263.86	COUNTY AGENT
82709	ROBERT GILSETH	\$80.00	WEED CONTROL
82710	STEVE RATZLAFF	\$80.00	WEED CONTROL
82711	MARK SCHNEIDER	\$80.00	WEED CONTROL
82712	GREG HOFFMAN	\$80.00	WEED CONTROL
82713	CAVALIER COUNTY AUDITOR	\$112.76	WEED CONTROL
82714	LANGDON HARDWARE & RENTAL	\$31.95	WEED CONTROL
82715	THE CAR CLINIC	\$839.95	WEED CONTROL
82716	CARQUEST OF LANGDON	\$382.14	WEED CONTROL
82717	CARQUEST OF LANGDON	\$28.78	WEED CONTROL
82718	JANE HAYEN	\$165.00	WEED CONTROL
82719	LEON PEDERSON	\$67.00	WEED CONTROL
82720	SUSAN K. (FETSCH) CROCKETT	\$96.39	SOCIAL SERVICES
82721	LINDA GEISEN	\$89.77	SOCIAL SERVICES
82722	MELODY KING	\$175.63	SOCIAL SERVICES
82723	VISA	\$762.02	SOCIAL SERVICES
82724	OTTER TAIL POWER CO	\$581.05	SOCIAL SERVICES
82725	LANGDON CITY	\$95.66	SOCIAL SERVICES
82726	AMERIPRIDE	\$45.06	SOCIAL SERVICES
82727	LEEVERS FOODS	\$33.00	SOCIAL SERVICES
82728	JS VENDING INC.	\$87.64	SOCIAL SERVICES
82729	PREMIUM WATERS, INC.	\$58.70	SOCIAL SERVICES
82730	INFORMATION TECHNOLOGY DEPT.	\$31.80	SOCIAL SERVICES
82731	LANGDON DAY CARE CENTER	\$180.00	SOCIAL SERVICES
82732	PEMBINA COUNTY SOCIAL SERVICES	\$13,901.52	SOCIAL SERVICES
82733	ND DEPT. OF TRANSPORTATION	\$3,102.16	ROAD & BRIDGE

Pam Lafrenz, Tax Director, met with the commissioners and made a request to make the temporary position in her office a permanent, four day a week, position. After Lafrenz reviewed the current work load in the Tax Director's office, the commissioners stated they would review the information and put it on the agenda for the next meeting.

Terry Johnston, Road Supervisor, met with the commissioners. Johnston stated the bid opening was scheduled for April 25<sup>th</sup> at 10:00 a.m. for the following bridges: 1) North of Wales; 2) East of Sarles; 3) Waterloo Township.

The construction engineering costs of approximately \$38,000.00 were discussed for the upcoming seal coat projects being paid for with federal funding. There was discussion on whether or not the county should pay for this with local funding or federal funding, which requires several additional requirements be met. **Stanley Dick made a motion, seconded by Richard Ring, to pay the construction engineering from local funds, motion carried.**

The bridges in Langdon Township between Sections 10 & 15; and Sections 10 & 11 were discussed. Johnston informed the commissioners that the Water Board had Dan Fischer inspect the bridges and they are currently both structurally strong, so the Water Board would not be participating in any replacement of these bridges at this time. Johnston also stated he received notice on eight Code 3 bridges from NDDOT. Three of these bridges are being repaired/replaced this summer; one will be replaced with a crossing next summer; and Johnston stated that the other four have been closed since 2009. Johnston asked the

commissioners if they were in agreement to have the four bridges that have been closed removed from the NDDOT inventory for future federal funding. **Tom Borgen made a motion to remove the bridges from the inventory, seconded by Stanley Dick, motion carried.**

Bruce Lee, Fremont Township, had contacted Johnston and asked the county to do the blading for the township. The commissioners asked that the request be put in writing with two supervisors signing the request.

Van Howatt and Dallas Witzel, Mt. Carmel Township, and Mark Schneider, Dresden Township, met with the commissioners and explained that 107<sup>th</sup> Street from Highway 1 to County 6 has had additional traffic, due to the weight limitation on the bridge south of Wales. The townships asked if the county would help with any of the maintenance cost of the road until the bridge project is complete. **Richard Ring made a motion, seconded by Tom Borgen, for the county to incur the cost of blading the 11 miles of 107<sup>th</sup> Street from Highway 1 to County 6 until the bridge project is complete, motion carried.** The commissioners asked that the townships contact Tom Borgen to make the request for the road to be bladed.

Karen Kempert, Emergency Manager, met with the commissioners and asked for approval to apply for a \$25,000.00 grant for the Hazard Mitigation Plan. The matching funds for the grant would be 25%. **Nick Moser made a motion to approve Kempert applying for the grant, seconded by Stanley Dick, motion carried.**

One bid was received for mowing county-owned Langdon City lots. **Nick Moser made a motion to accept the bid from Wallace Hawken in the amount of \$2,950.00 for mowing the lots six times, seconded by Stanley Dick, motion carried.**

Leon Pederson, Weed Officer, gave the commissioners a department update.

The Motor Grader Operators met with the commissioners for their semi-annual department update. It was discussed that two operators will be retiring this year, as well as the timeline for hiring and training new operators. Kevin Mikkelsen and Rob Hall were not in attendance.

Bruce Wirth, Snowplow Operator, presented various truck plow quotes he had researched to the commissioners.

Danny Mostad and Jeff Mostad, Mostad Insurance, met with the commissioners and reviewed the county's coverage with the ND Insurance Reserve Fund. The value threshold of property listed on the Inland Marine policy was discussed, and it was decided that any item worth \$500 or less would not be listed. There was further discussion about storage of server backups, as well as a system that could be implemented to backup all hard drives periodically and have it stored off-site.

Geoff Bosse, Honeywell Building Solutions met with the commissioners to discuss the boiler pipes that need to be replaced in the basement of the courthouse. It was decided that

Honeywell will look into what the project will entail and put a possible cost on it, and bring some preliminary figures to the next meeting.

The possibility of the county cost sharing dust control on County 24 on the north side of Munich was discussed. The commissioners discussed a letter that was received from Richard Flanders, opposing the county cost sharing with Munich for the dust control. After much discussion on the pros and cons of cost sharing the dust control, **Nick Moser made a motion, seconded by Richard Ring, to deny Munich City's request for the county to cost share 50% of the dust control on County 24. There was a roll call vote: Tom Borgen-No; Richard Ring-No; Stanley Dick-No; Elsie Magnus-Yes; Nick Moser-Yes; Motion failed 2-3.** Other options for the county to pay a smaller share were discussed, and it was decided that dust control would be discussed at the next meeting.

Shauna Schneider, Water Board, met with the commissioners and gave a department update. The Water Board had sent a letter to the Governor, requesting that the pumps continue pumping from Devils Lake. Schneider asked the commissioners to also send a letter supporting the request. **Stanley Dick made a motion, seconded by Nick Moser, approving the proposed letter be sent to the Governor, motion carried.**

At 12:55 p.m. Nick Moser made a motion to adjourn the meeting, seconded by Stanley Dick; motion carried.

*Board of Commissioners  
Cavalier County, North Dakota*

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Elsie Magnus - Chair

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Nicholas Moser - Vice Chairman

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Stanley Dick

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Tom Borgen

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Richard Ring

Attest:

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Lisa Gellner - Auditor